

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

**NATIONAL SECURITY AGENCY/CENTRAL SECURITY
SERVICE**



INSPECTOR GENERAL

REPORT OF INVESTIGATION

24 January 2014

IV-13-0041

Time and Attendance Fraud

This is a PRIVILEGED DOCUMENT. Further dissemination of this report outside of the Office of Inspector General, NSA, is PROHIBITED without the approval of the Assistant Inspector General for Investigations.

Approved for Release by NSA on 05-01-2019, FOIA Case # 79204 (litigation)

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(U) OFFICE OF THE INSPECTOR GENERAL

(U) Chartered by the NSA Director and by statute, the Office of the Inspector General conducts audits, investigations, inspections, and special studies. Its mission is to ensure the integrity, efficiency, and effectiveness of NSA operations, provide intelligence oversight, protect against fraud, waste, and mismanagement of resources by the Agency and its affiliates, and ensure that NSA activities comply with the law. The OIG also serves as an ombudsman, assisting NSA/CSS employees, civilian and military.

(U) AUDITS

(U) The audit function provides independent assessments of programs and organizations. Performance audits evaluate the effectiveness and efficiency of entities and programs and their internal controls. Financial audits determine the accuracy of the Agency's financial statements. All audits are conducted in accordance with standards established by the Comptroller General of the United States.

(U) INVESTIGATIONS

(U) The OIG administers a system for receiving complaints (including anonymous tips) about fraud, waste, and mismanagement. Investigations may be undertaken in response to those complaints, at the request of management, as the result of irregularities that surface during inspections and audits, or at the initiative of the Inspector General.

(U) INTELLIGENCE OVERSIGHT

(U) Intelligence oversight is designed to insure that Agency intelligence functions comply with federal law, executive orders, and DoD and NSA policies. The IO mission is grounded in Executive Order 12333, which establishes broad principles under which IC components must accomplish their missions.

(U) FIELD INSPECTIONS

(U) Inspections are organizational reviews that assess the effectiveness and efficiency of Agency components. The Field Inspections Division also partners with Inspectors General of the Service Cryptologic Elements and other IC entities to jointly inspect consolidated cryptologic facilities.

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36
(b) (6)

I. (U) SUMMARY

(U//~~FOUO~~) On 6 November 2012, the Office of the Inspector General (OIG) received an allegation that [REDACTED] engaged in timesheet fraud by not accurately recording her work hours.

(U//~~FOUO~~) The OIG investigation included interviews with [REDACTED] her supervisors, coworkers, and analysis of her timesheets, training records, and Access Control (AC) records from 12 April 2012 through 12 April 2013. Analysis of the data disclosed discrepancies supporting the conclusion that [REDACTED] worked fewer hours than she claimed. We found 149 such discrepancies, totaling 182 hours. There were also 17 discrepancies, totaling 5.25 hours, wherein [REDACTED] was within NSA spaces longer than indicated on her timesheets. Of those discrepancies, 14 of the 17 occurred after [REDACTED] was notified that an OIG inquiry was being conducted. During the nine months prior to her notification of the OIG inquiry, [REDACTED] timesheets reflected only three occasions when she was within AC longer than she claimed on her timesheets.

(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that, during the period 12 April 2012 through 12 April 2013, she knowingly submitted false and inaccurate timesheets, for a total shortfall to the Government of 176.75 hours (approximately \$4700), in violation of 5 C.F.R. § 2635.101(b)(1) and (5); 5 C.F.R. § 2635.705(a); the PMM, Chapter 360, § 1-3(a) and 2-7(a), Chapter 362, § 2-19(a), and Chapter 366, § 2-1(I and K) and § 2-2(B). Additionally, [REDACTED] also violated 18 U.S.C. §1001, 18 U.S.C. §287, and 31 U.S.C. §3802.

(U//~~FOUO~~) Copies of the OIG report will be forwarded to MR, Employee Relations, for action deemed appropriate and D23, the Office of General Counsel (Administrative Law & Ethics) for information. A summary of the investigative findings will be forwarded to the Associate Directorate for Security and Counterintelligence (ADS&CI), Q234 (Special Actions), for information.

II. (U) BACKGROUND**(U) Introduction**

(b) (3) - P.L. 86-36
(b) (6)

(U//~~FOUO~~) [redacted] entered on duty at NSA on [redacted]. She has worked as a [redacted]
[redacted]

(U//~~FOUO~~) On 6 November 2012, the Office of the Inspector General received an allegation that [redacted] engaged in timesheet fraud by not accurately recording her work hours.

(U) Applicable Authorities

(b) (6)

(U) The investigation looked at possible violations of the following authorities. See Appendix A for full citations.

- (U) 5 C.F.R. §2635.101
Basic obligation of public service
- (U) 5 C.F.R. §2635.705
Use of Official Time
- (U) NSA/CSS PMM, Chapter 360
Time and Attendance
- (U) NSA/CSS PMM, Chapter 362
Hours of Duty
- (U) NSA/CSS PMM, Chapter 366
Personal Conduct
- (U) 18 U.S.C. §287
- (U) 18 U.S.C. §1001
- (U) 31 U.S.C. §3802

III. (U) FINDINGS

~~(U//FOUO)~~ Did [redacted] knowingly submit false and inaccurate timesheets during the period of 12 April 2012 through 12 April 2013?

~~(U//FOUO)~~ **CONCLUSION: SUBSTANTIATED.** The preponderance of the evidence supports the conclusion that [redacted] knowingly submitted false and inaccurate timesheets during the period 12 April 2012 through 12 April 2013, for a total shortfall to the Government of 176.75 hours (approximately \$4700), in violation of 5 C.F.R. § 2635.101 (b)(1) and (5), 5 C.F.R § 2635.705(a) and the PMM, Chapter 360, § 1-3(a) and 2-7(a), Chapter 362, § 2-19(a), and Chapter 366, § 2-1(I)(K) and § 2-2(B). Additionally, [redacted] also violated 18 U.S.C. §1001, 18 U.S.C. §287, and 31 U.S.C. §3802.

(b) (3) -P.L. 86-36
(b) (6)

(U) Evidence

(U) Documentary Evidence

(U) Timekeeping Records

~~(U//FOUO)~~ The OIG's analysis of [redacted] timesheets and AC records for 12 April 2012 to 12 April 2013 revealed 149 discrepancies totaling 182.00 hours wherein [redacted] took unaccounted for midday breaks in excess of 59 minutes or arrived at work later and left earlier than indicated on her timesheets. The initial analysis also revealed 17 discrepancies during this time period, totaling 5.25 hours, wherein [redacted] was within NSA spaces longer than indicated on her timesheet. The majority of these discrepancies occurred after [redacted] was informed that an OIG inquiry was being conducted into her time and attendance reporting. The analysis of [redacted] timesheets and AC records is attached in Appendix B. Copies of [redacted] timesheets are attached in Appendix C.

(U) Training Records

~~(U//FOUO)~~ [redacted] Training Profile was obtained and reviewed. The training Profile did not disclose any training to account for the negative discrepancies.

(U) [redacted] Visitor Sign In Log Book

~~(U//FOUO)~~ [redacted] Visitor Log Book was obtained and reviewed. All visitors to [redacted] facilities are required to sign the Log Book when arriving and

(b) (3) -P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

departing. [redacted] signed the Log Book on five occasions during the period in question. Please refer to Appendix D for additional information.

(U) Email from [redacted] to [redacted]

(b) (3) - P.L. 86-36
(b) (6)

(U//FOUO) This e-mail, dated 18 January 2013, was obtained from [redacted] Chief, [redacted] and reviewed. In the email, [redacted] documented the ongoing matter of [redacted] failing to keep him aware of her schedule. Please refer to Appendix E for additional information.

(b) (3) - P.L. 86-36

**(U) Patient Protection and Affordable Care Act (PPACA),
Title IV—Prevention of Chronic Disease and Improving Public Health,
Subtitle C—Creating Healthier Communities, Sec. 4207. Reasonable Break
Time for Nursing Mothers**

(U//FOUO) Section 4207 of the PPACA was obtained and reviewed. It states that an employer shall provide a "reasonable break time for an employee to express breast milk for her nursing child for 1 year after the child's birth each time such employee has need to express milk..." Please refer to Appendix F for additional information.

(U) Email from [redacted] Manager,
[redacted]

(U//FOUO) This e-mail, dated 18 October 2013, summarizes the Department of Health and Human Services information regarding the average amount of time to express breast milk and the average number of times per day that nursing mothers need to use the nursing mothers' rooms (NMR). Please refer to Appendix G for additional information.

(U) The U.S. Department of Health and Human Services (DHHS) Office on Women's Health Breastfeeding Information

(U//FOUO) The DHHS website offers information regarding breastfeeding in the workplace. The website states that expressing milk takes approximately 10-15 minutes, but can take longer. The website also states that in the first few months of the child's life, a nursing mother will need approximately two to three nursing breaks per eight hour work day. Please refer to Appendix H for additional information.

(U) "Nursing Mothers in the Workplace" Brochure

(U//FOUO) The brochure was obtained from the internal Human Resources (HR) website. It provides information regarding NSA's nursing mothers program, including requirements for participation. The brochure states, "Participants Must: ...Coordinate time away from work with the supervisor." The brochure is attached in Appendix I.

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(U) E-mail from [redacted] to [redacted]

(U//FOUO) This e-mail, dated 13 June 2013, was obtained from [redacted] and reviewed. In the e-mail, [redacted] explained to [redacted] that nursing usually takes approximately 45 minutes at a time. Please refer to Appendix J for additional information.

(U) Testimonial Evidence

(b) (3) - P.L. 86-36

(U//FOUO) On 5 March 2013, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) As a Business Manager, [redacted] job duties require travel outside of [redacted] AC approximately two to three times per week. She travels to the [redacted] and two contractor facilities: [redacted] located in the NBP complex, and [redacted] located in Hanover, Maryland.

(U//FOUO) [redacted] believes her former supervisor, [redacted] contacted the OIG after she applied for reconsideration regarding her ACE score that she received from [redacted]. She received a 3.5 rating, which she described as a very good rating and with which she was pleased; however, she felt that she deserved a higher rating and filed for reconsideration. After filing, [redacted] began "pinging [her] on everything." He required her to leave notes when she would be away from her desk; questioned her use of the nursing mothers' room; and asked her several times to discard of the waste in her trash can.

(U//FOUO) [redacted] was unable to provide any explanation for the discrepant hours. She stated "CONFIRM isn't accurate" and "it's down-half the time," meaning that on 50% of her work days, the AC turnstiles are not in working order. She denied intentionally falsifying her timesheets at any time.

(U//FOUO) [redacted] currently completes her timesheets on a daily basis; however, during the period in question, she was unable to recall how often she completed her timesheets. "I'm hoping I did it daily, but possibly not." [redacted] surmised she may have completed her timesheets every other day during the period in question.

(U//FOUO) Although [redacted] currently uses JSignout on a regular basis, she acknowledged that during the period in question, she did not do so. Initially, [redacted] did not insist that his team use JSignout; however, at some point during the period in question, he required his team to use JSignout to document their whereabouts. [redacted] acknowledged that she began to use JSignout occasionally after [redacted] tasking; however, "maybe not as often as [she] should have been."

(U//FOUO) At the conclusion of the interview, [redacted] was provided a copy of the spreadsheet so that she could attempt to mitigate the discrepant hours.

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
(b) (6)

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(U//FOUO) On 12 August 2013, [redacted] was re-interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] job as a Business Manager includes frequent travel to the contractor facilities of [redacted] and [redacted] has two locations that [redacted] visits: one is located within the [redacted] and the other is located off of [redacted] approximately five minutes away from [redacted] office within the FANX complex. [redacted] attends two monthly program-related meetings at the [redacted] facilities where she usually meets with [redacted] the [redacted] program manager. [redacted] the Government program manager, is also in attendance at the majority of these meetings. [redacted] works in the same office with [redacted] is located in Hanover, Maryland. Until approximately April 2013, [redacted] attended twice monthly contract program-related meetings, at [redacted]. She attended these meeting with [redacted] the Government program manager.

(b) (6)

(U//FOUO) [redacted] traveled to [redacted] on several occasions in search of lost notebooks. She explained that on one occasion, she found the notebook in the nursing mothers' room in the building. On another occasion, she may have found the notebook in the office of the Chief [redacted]. When confronted with AC records that show she did not enter [redacted] on either day, [redacted] revised her earlier statements, saying "maybe I found [the notebook] in my car." She then stated, "I don't remember these instances offhand."

(U//FOUO) [redacted] claimed that she drove to the [redacted] facility on 5 October 2012 to retrieve another lost notebook. Again, [redacted] explained that she did not enter the facility and instead claimed that she found the notebook on a bench outside of the building. She denied calling any [redacted] employees to ask if anyone found the notebook before driving to the facility to look for it herself. She claimed she did not have the phone numbers of the [redacted] employees because she drove to the facility prior to arriving at work on the morning of 5 October 2012, and she did not have a list of her work contacts in her vehicle. [redacted] later stated that she may have traveled to [redacted] from [redacted] and, if that was the case, she had no explanation for why she did not first call her point of contact at the contractor facility to inquire about the missing notebook.

(b) (3) - P.L.
. 86-36
(b) (6)

(U//FOUO) [redacted] returned from maternity leave in April 2012 and was a nursing mother during the majority of the period in question. She claimed that many of the negative discrepancies in the analysis were due to using her breast pump in her vehicle in the FANX parking lot or in restrooms in contractor facilities.

(U//FOUO) [redacted] denied ever taking more than the standard 30 minute lunch during her tenure at NSA. She denied intentionally falsifying her timesheets. She asserted that all of the almost 200 discrepancies were due to meetings and other work-related activities, such as work-related conversations held in NSA parking lots, as well as

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

nursing outside of AC. Following the interview, [redacted] was provided with an updated spreadsheet for additional mitigation.

(U//FOUO) On 25 April 2013 and 3 September 2013, [redacted] Chief, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] joined [redacted] team in April 2012 when she returned from maternity leave and remained on his team until January 2013. [redacted] is a Business Manager responsible for executing funds that support [redacted] contracts. [redacted] duties included attending two to three meetings per week at other offices located in [redacted] and occasional contractor facilities.

(U//FOUO) [redacted] initially felt satisfied with [redacted] work performance. She asked questions and seemed to be interested in learning about her position. However, within the first few weeks of her arrival in the office, two of her coworkers, [redacted] and [redacted] informed [redacted] that [redacted] was often away from her desk for long periods of time. [redacted] desk was located in a different room than [redacted] therefore, he was unaware of her arrival and departure times and time spent in the office. [redacted] discussed the situation with [redacted] and she explained that her time away from her desk was due to the fact that she was using the NMR. [redacted] recommended that she update JSignout, post notes on her desk, utilize out of office e-mail messages, or verbally inform her coworkers regarding when she would be away from her desk. [redacted] complied with this request for brief period of time; however, quickly reverted to leaving her desk for long periods of time without informing anyone of her whereabouts or anticipated return time.

(b) (3) - P.L.
86-36
(b) (6)

(b) (3) - P.L. 86-36

(U//FOUO) After [redacted] lack of compliance with [redacted] suggestions for keeping her coworkers and supervisors aware of her whereabouts, [redacted] began having almost daily conversations with [redacted] regarding this matter. By the end of her time on his team, [redacted] estimated that he spent approximately two hours every day dealing with [redacted] time and attendance matters and other performance problems. In the fall of 2012, [redacted] contacted Employee Relations about the situation. He did not feel comfortable signing [redacted] time sheets, as he believed [redacted] was not accurately documenting her work hours.

(U//FOUO) On 08 August 2013, [redacted] Program Manager, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] began working with [redacted] in April 2012 when [redacted] joined [redacted] office as a Business Manager, taking over [redacted] former position. For the first few months of her time in the office, [redacted] desk was located several rows away from [redacted] After several months, their desks were moved next to each other. This arrangement remained until approximately June or July 2013 when their desks were moved again and are no longer located near each other.

(U//FOUO) Sometime after [redacted] arrival in the office, [redacted] noticed that [redacted] was often away from her desk for periods of at least one to two hours. By the end of the summer of 2012, [redacted] prolonged absences from the office became more apparent. [redacted] was rarely informed of [redacted] whereabouts, which was problematic because [redacted] job duties support [redacted] position; therefore the two are required to work closely together.

(U//FOUO) [redacted] did not question [redacted] about her absences; instead, she began to question [redacted] supervisor. She inquired about [redacted] whereabouts on a daily to weekly basis. [redacted] initially asked [redacted] to update JSigout accordingly or to let him know if she was going to be out of the office for a prolonged period of time. At one point, [redacted] asked [redacted] to leave notes on her desk to identify her whereabouts; however, [redacted] fully complied with this request for a couple of days, at most. In fact, [redacted] did not think [redacted] took the request seriously, as she used the notes to indicate when she was going to the restroom.

(U//FOUO) [redacted] occasionally left notes on her desk indicating that she was nursing. [redacted] questioned whether the notes were truthful due to the length of time [redacted] was away from her desk. [redacted] has used the NSA NMR in the past; therefore she is aware of how long it takes to engage in that activity. She stated that [redacted] was often away from her desk for an hour and a half and claimed she was nursing. [redacted] did not find [redacted] claims credible, as she believes an hour and a half is much longer than needed to nurse.

(b) (3) - P
. L.
86-36
(b) (6)

(b) (3) - P . L
. 86-36

(U//FOUO) [redacted] and [redacted] attend the same meetings. Most of their meetings are held in [redacted]. Once a month, they attend meetings at the [redacted] facility. [redacted] explained that although [redacted] has AC, they do not always use AC when entering and exiting the facility. However, the [redacted] facility does use a visitor log book; therefore their visits would be recorded even if they did not use AC. They also occasionally attend meetings at contractor facilities. [redacted] explained that the meetings at contractor facilities are held on a monthly basis, at most.

(U//FOUO) On 08 August 2013, [redacted] Chief, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] began working in [redacted] organization in April 2012. Within two months of joining the organization, [redacted] became aware of [redacted] frequent absences from the office. The matter was first brought to her attention by [redacted] coworkers, [redacted] and [redacted] and supervisor, [redacted]. [redacted] had several conversations with [redacted] regarding her absences from the office. During some of the conversations, [redacted] was also present. During their discussions, [redacted] said that she was using the NMR in [redacted] thought that [redacted] was spending too

(b) (3) - P.L. 86-36

much time in the nursing mothers' room. I felt like she was there sometimes more than at her desk." [redacted] never told [redacted] that she had to nurse in her car. Whenever she was questioned about being away from her desk due to nursing, she claimed to be using the NMR, located in [redacted].

(U//FOUO) Although [redacted] claimed to be in the NMR on many occasions, [redacted] often observed her walking out of the office with [redacted] a [redacted] employee. Because there was no work-related reason for [redacted] and [redacted] to have contact, [redacted] assumed that their contact was purely social and thus [redacted] was spending too much time away from her desk for non-work related activities. [redacted] addressed the matter with [redacted] who explained that she and [redacted] are friends who often go to lunch together or spend time talking with each other.

(U//FOUO) [redacted] requested that [redacted] leave notes on her desk to inform her coworkers of her whereabouts. [redacted] explained that she told [redacted] the notes did not have to specifically say where she was going, in the cases of her visits to the NMR; instead she could write, "be back in 20 minutes." [redacted] did not comply with the request to leave notes at her desk on a regular basis. [redacted] also told [redacted] that another option to keep the office informed of her whereabouts was to tell her coworkers that she was stepping out of the office and when she would return. [redacted] was given a third option of informing her supervisor of her whereabouts by sending him an e-mail containing that information. [redacted] stated that the situation became "like a joke" to [redacted] as she sent [redacted] e-mail messages stating that she was going to the restroom. After some time, [redacted] told [redacted] that he felt very uncomfortable signing [redacted] timesheet because [redacted] was not able to account for her work time.

(b) (3) - P.L. 86-36
(b) (6)

(U//FOUO) [redacted] has questioned [redacted] arrival times. She explained that on multiple occasions, she was aware of [redacted] arrival times; however, [redacted] claimed her arrival time was significantly earlier than the time [redacted] witnessed her entering the office. On those occasions, [redacted] claimed she went directly to the nursing mother's room after entering [redacted].

(U//FOUO) On approximately five to six occasions, [redacted] has questioned [redacted] about her time and attendance, specifically being away from her desk for long periods of time and arriving later than she claimed on her timesheet. She last spoke with [redacted] about her time and attendance a couple of months ago. [redacted] explained that [redacted] has a new supervisor, [redacted] who prefers to manage his team without upper-level supervisor involvement. [redacted] has not approached [redacted] about any problems regarding [redacted] time and attendance. For the last couple of months, [redacted] desk has been located in a cubicle near [redacted] and on several occasions, she has heard coworkers asking about [redacted] whereabouts. On these occasions, [redacted] contacted [redacted].

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

and asked about [redacted] status. [redacted] has not reported any concerns with [redacted] time and attendance.

(U//FOUO) [redacted] explained that [redacted] and [redacted] like other individuals on his team, have a friendship that extends beyond a supervisor and subordinate relationship. [redacted] has talked to [redacted] on several occasions because [redacted] subordinates, including [redacted], often "talk down" to him, which she feels is inappropriate. However, [redacted] has assured [redacted] that his subordinates are joking with him and that he finds their behavior acceptable. Due to [redacted] close relationship with [redacted], [redacted] has questioned whether [redacted] would report problems with her time and attendance. [redacted] has discussed this matter with [redacted] and he assured her that he is monitoring [redacted] time and attendance that he would alert her that if there was a problem.

(U//FOUO) On 03 September 2013, [redacted] Business Manager, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] entered [redacted] office in [redacted] after returning from [redacted] [redacted] was an intern in the office and her tour was scheduled to end in late [redacted] [redacted] was hired as [redacted] replacement; therefore, [redacted] worked closely with [redacted] until the end of her tour.

(b) (6)

(U//FOUO) Soon after [redacted] arrival in the office, [redacted] noticed that she was often away from her desk for long periods of time. Not only was [redacted] frequently away from her desk, she also consistently arrived late to work and meetings both inside and outside of [redacted]. [redacted] absences from her desk affected her work performance as she was unable to collaborate with the project manager and others with whom she needed to work closely to complete her job duties.

(U//FOUO) [redacted] and another coworker, [redacted], informed [redacted] supervisor at the time, of her prolonged absences. When she was questioned about her absences from the office, [redacted] explained that she was in the NMR. [redacted] has used the nursing mothers program in the past and is aware of the procedures for using the room. She explained that the schedule is divided into approximately 15 minute increments. If a user of the room takes longer than the allotted time, they inconvenience the next user and ultimately upset the schedule for that day. Therefore, [redacted] did not find reasonable [redacted] claims that she was often in the nursing mothers' room for an hour or more.

(U//FOUO) On 03 September 2013, [redacted] Program Manager, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] began working with [redacted] in October 2012 when she joined [redacted] office. In approximately December 2012, [redacted] desk was moved to [redacted] quad. Although her desk was located near [redacted], [redacted] was unable to comment on [redacted] time and attendance. She stated

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

that as a [redacted] is required to attend meetings outside of the office; therefore [redacted] expected her to be away from her desk frequently. [redacted] never saw [redacted] timesheets and stated that she had no reason to believe that any of [redacted] timesheets were inaccurate.

(U//FOUO) On 12 August 2013, [redacted] Chief, [redacted] was interviewed and provided the following sworn testimony:

(U//FOUO) [redacted] has been [redacted] supervisor since February 2013. He has known [redacted] since she entered on duty in 2007 and was previously [redacted] supervisor from approximately 2010 to June 2011. [redacted] is assigned all of the "strong willed" individuals in the office due to his management style of building relationships.

(U//FOUO) Although [redacted] has been [redacted] supervisor since February 2013, her desk has never been located in the same physical office as his desk. From February 2013 to approximately September 2013, [redacted] and [redacted] offices were located on different floors in [redacted]. From September 2013 to the present, [redacted] office has been located in [redacted] while [redacted] desk is still located in [redacted].

(U//FOUO) [redacted] place of work was changed in September 2013 because she was assigned a new position. Although she is still at [redacted] she now has fewer duties and her job does not require as much local travel as her former position. [redacted] was assigned a new position because she was "not a good fit" for her former position. [redacted] former position was "too much for her grade level" and she was overwhelmed. To successfully complete duties required in [redacted] former position, an employee needs to be organized, mature, time-conscious, and possess the ability to multi-task. Although [redacted] is intelligent, she lacked the maturity to successfully perform her former job duties. Additionally, she was "unorganized and couldn't keep up."

(b) (6)

(U//FOUO) In her former position, [redacted] was required to attend meetings at several different locations, including [redacted] the [redacted] buildings, and [redacted]. [redacted] was unable to estimate how often [redacted] was required to attend meetings outside of NSA spaces.

(U//FOUO) Although [redacted] coworkers have complained to [redacted] about [redacted] frequent absences from the office, [redacted] has not witnessed any problems with [redacted] time and attendance. When [redacted] joined his team, he asked her to notify him whenever she left [redacted]. [redacted] explained that this arrangement was not unique to [redacted]; he required all of his team members to keep him aware of their whereabouts. In fact, he maintained e-mail folders with all of his team members' correspondence with him regarding their whereabouts.

(U//FOUO) Not only was [redacted] often out of the building due to her job duties, but she was also a nursing mother and left the office often for that purpose. She complied with notifying [redacted] via e-mail when she would be away from her desk for long

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36

(b) (6)

(b) (3) - P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

periods of time. However, she did not do so enthusiastically. She accused [redacted] of discriminating against her by requiring her to keep him aware of instances when she was out of the building. [redacted] explained to [redacted] that he requires all of his team members to notify him when they leave the building. When she became frustrated with [redacted] notification requirements, she sent him a detailed e-mail stating very personal information regarding her breast milk. [redacted] told [redacted] that he did not require that level of detail; he just needed to know when she would be out of the office and when she expected to return. [redacted] sent [redacted] several e-mail messages stating she was leaving [redacted] to nurse either in her car or in [redacted].

(b) (3) - P.L. 86-36

(b) (6)

(U) Analysis and Conclusions

(U//FOUO) Although [redacted] claimed to have "never stolen any time," the final analysis revealed 149 days in the one year period in question where [redacted] claimed to have worked more hours than she was within AC. The one year sample included approximately three months of data during a period when [redacted] was aware she was being investigated by the OIG for time card fraud. During the period when [redacted] was aware of the OIG investigation into her time and attendance, there were six discrepancies, totaling 17 hours, when she claimed to have worked more hours than she was within AC. During this period, there were also 14 discrepancies, which totaled 4.5 hours, wherein [redacted] was within NSA spaces longer than indicated on her timesheets. However, during the nine months prior to the initiation of the investigation, there were 143 occasions when [redacted] claimed to have worked longer than she was inside NSA spaces and only three occasions when she appeared to have worked longer than she claimed on her timesheets.

(U//FOUO) [redacted] claim that many of the negative discrepancies were due to leaving NSA spaces to use her breast pump in her vehicle is not credible. NSA has a nursing mothers program that provides each NSA facility with NMR's equipped with hospital-grade breast pumps, refrigerators, and microwaves. A schedule is maintained for each NMR. The [redacted] NMR schedule offers appointments in 20 minute increments and users have the option of booking two appointments back to back if they need more than 20 minutes. During the period in question, [redacted] was scheduled for three 20 minute appointments per day in the [redacted] NMR. However, she asserted that she often had to use her breast pump in her vehicle due to her hectic schedule, which made it difficult to be available during her reserved time in the NMR. The OIG did not find this assertion reasonable as we did not consider mid-day breaks less than 59 minutes in our analysis. For [redacted] claim to be factual, all of the midday nursing breaks that she included in her mitigation would have been outside of access control and in excess of 59 minutes. According to 29 USC Chapter 8 §207. (r) (1) An employer shall provide: A) "a reasonable break time for an employee to express breast milk for her nursing child for 1 year after the child's birth each time such employee has need to express the milk..." Because the NSA nursing mothers program schedules appointments to use the NMR in 20 minutes increments, the OIG does not find it credible that [redacted] engaged in this activity in her vehicle for over 59 minutes on a regular basis. Additionally, the OIG does not find regular nursing breaks in excess

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(b) (3) - P.L. 86-36

of 59 minutes reasonable. [redacted] herself admitted that it does not take more than 59 minutes to nurse in an e-mail (Appendix G) to her supervisor. [redacted]

(U//FOUO) On many of the days when she claimed that the negative discrepancies were due to nursing in her vehicle, [redacted] either never left NSA spaces, or left for only a few minutes. Any midday breaks less than 59 minutes were not included in the analysis; therefore, the discrepancies on these days were due to arriving at work later or leaving earlier than she documented on her timesheet. On 22 occasions between 8 May 2012 and 6 July 2012, [redacted] claimed that the negative discrepancies on her timesheet were due to nursing when there were no midday gaps included in the analysis. Therefore, [redacted] would have had to nurse in her vehicle before entering NSA spaces or after exiting at the end of the day for her assertion to be plausible. [redacted] excuse that her hectic travel schedule prevented her from using the [redacted] NMR is not credible, as she did not travel on any of these days. Therefore, there was no reason for [redacted] to have to nurse in her vehicle. The discrepancies on every one of these occasions were due to [redacted] arriving at work later or leaving earlier than indicated on her timesheet. [redacted] stated that she completed her timesheet approximately every other day; therefore it is not reasonable to believe that the almost daily discrepancies in her favor were inadvertent. [redacted] was aware of her work schedule and intentionally entered incorrect arrival and departure times in her favor.

(b) (3) - P.L.
86-36
(b) (6)

(U//FOUO) [redacted] also said that many of the discrepancies in the analysis were due to using her breast pump in contractor facilities where she had meetings. Even if she had used her breast pump in the contractor facilities, it would not have had any bearing on the number of discrepant hours. All of [redacted] meetings at contractor facilities were verified and none of her time spent at these meetings was used in the analysis.

(U//FOUO) [redacted] attributed all of the negative discrepancies to events that she considered work-related. For instance, [redacted] claimed to have "work-related conversations" outside of NSA spaces on 16 occasions during the period in question. She stated that on five occasions, she left NSA spaces to travel to meetings, only to realize once she arrived that the meetings were scheduled for other dates and times. She claimed to have traveled to her vehicle to retrieve notes and move her vehicle on four occasions during the period in question. She also asserted that she left NSA spaces to look for lost notebooks on six occasions.

(U//FOUO) Although [redacted] claimed to have "work-related conversations" outside of NSA spaces that accounted for a portion of the negative discrepancies on the analysis, she was unable to provide any additional information, including with whom she had the conversations. [redacted] first provided her mitigation to the OIG in March 2013. In her initial mitigation, she noted 14 instances where she claimed the negative discrepancies were due to "work-related conversations" outside of NSA spaces. The OIG does not find it plausible that [redacted] would be able to recall the exact date of every work-related conversation outside of NSA spaces. Further, on 10 of the 14 initial instances noted, [redacted] did not have any midday breaks that were included in the analysis. The discrepancies on these occasions were due to arriving later and leaving earlier than indicated on her timesheet.

(U//FOUO) [redacted] claim that on five occasions the discrepancies on her timesheets were due to recording incorrect dates and times of meetings, and traveling to those meetings only to

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

V-13-0041

find out that they were not scheduled, is also not convincing. For example, on 1 October 2012, [redacted] AC records show that she entered [redacted] at 1106 hours and left the building at 1740 hours; yet she documented on her timesheet that she worked from 1100 hours to 1830 hours. She claimed that the discrepancy was due to traveling to [redacted] for a meeting that did not occur, because she recorded the incorrect date and time. [redacted] AC records indicate that she did not enter [redacted] on 1 October 2012. In fact, other than leaving [redacted] AC for two minutes, she did not leave the building at all that day. The discrepancy on this date was due to [redacted] leaving earlier than documented on her timesheet; not because of erroneously traveling to [redacted] for a meeting. This scenario also occurred on 22 October 2012, as [redacted] claimed that the 1.75 hour discrepancy was due to mistakenly traveling to a meeting that was scheduled for a different date. On this date, [redacted] arrived at [redacted] at 0946 hours and left at 1620 hours. Other than leaving AC for a total of four minutes, [redacted] did not leave [redacted] that day. The 1.75 hour negative discrepancy was due to leaving work at 1620 hours instead of 1815 hours, which is the time reflected on her timesheet.

(U//FOUO) On six occasions in the one year period, [redacted] said that she traveled to various locations in search of lost notebooks. The OIG does not find this assertion credible. On her mitigation sheets, submitted prior to her August 2013 interview, [redacted] claimed to have traveled to [redacted] to retrieve her notebook on 7 and 14 September 2012. During her August 2013 interview, [redacted] claimed that on one occasion, she found the notebook in the [redacted] NMR and on the other occasion, she may have found the notebook in the office of the Chief [redacted] also located in [redacted] AC records show that [redacted] did not enter [redacted] on either day. When confronted with this discrepancy, [redacted] revised her earlier statement, saying that "maybe I found [the notebook] in my car." She then stated, "I don't remember these instances offhand." It is concerning that [redacted] included information in her mitigation that she cannot remember.

(U//FOUO) [redacted] submitted several mitigation sheets, two of which have overlapping dates. Therefore, [redacted] provided explanations for the 1.75 hour discrepancy on 7 September 2012 on two separate documents. On one document, [redacted] claimed to have traveled to [redacted] to retrieve the notebook, as documented above. On the other document, she claimed to have traveled to [redacted] to retrieve the notebook. [redacted] provided two completely different reasons to explain one discrepancy. In addition to providing two conflicting explanations, neither excuse explains the total 1.75 hour discrepancy because the midday gap only accounted for one hour of the discrepancy. The other .75 hour is due to [redacted] leaving [redacted] at 1552 hours instead of 1630 hours, as she documented on her timesheet.

(U//FOUO) [redacted] stated that she drove to the [redacted] facility on 5 October 2012, to retrieve another lost notebook. [redacted] did not enter the facility and instead claimed to have found the notebook on a bench outside of the building. Her last meeting at [redacted] was on 3 October 2012; therefore, for [redacted] claim to be true, her notebook had to be left untouched on the bench outside of the [redacted] facility for two days. She denied calling any [redacted] employees to ask if anyone found the notebook before driving to the facility to look for it herself. She stated that she did not have the phone numbers of the [redacted] employees because she drove to the facility prior to arriving at work on

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
(b) (6)

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

the morning of 5 October 2012 and she did not have a list of her work contacts in her vehicle. This claim is not credible because the negative discrepancy on this occasion is due to a one hour midday gap. [redacted] later stated that she may have traveled to [redacted] from [redacted] and if that was the case, had no explanation for why she did not call her point of contact at the contractor facility first to inquire about the missing notebook.

(b) (3) - P.L. 86-36

(U//FOUO) [redacted] only entered NSA spaces on one of the six occasions where she claimed to have traveled to retrieve lost notebooks. On this occasion, 11 September 2012, [redacted] traveled to [redacted] for a meeting and her meeting time was not included in the analysis. Therefore, again, the 3.5 hour negative discrepancy was not due to notebook retrieval. It was due to a combination of a 1.5 hour unaccounted for midday gap and arriving later and leaving earlier than indicated on her timesheet. In fact, on this occasion, [redacted] claimed to have worked from 0600 hours to 1530 hours, earning nine hours of duty time that day. However, AC records show that [redacted] arrived at [redacted] at 0728 hours and left [redacted] at 1457 hours that day.

(U//FOUO) The analysis of [redacted] timesheets and AC data shows a pattern of arriving later and leaving earlier than indicated on her timesheets as well as unaccounted for midday gaps. [redacted] timesheet inaccuracies were not inadvertent. She acknowledged completing her timesheet at least every other day. Therefore, it is reasonable to conclude that [redacted] was aware of her work time each day and deliberately falsified her timesheet in her favor on 149 occasions during the period in question. If [redacted] timesheet inaccuracies were inadvertent and due to poor timekeeping habits, the number of discrepancies in her favor and in favor of the government would be approximately equal; however, in the first nine months of the analysis, during the period prior to the initiation of the OIG investigation, there were 143 discrepancies where she claimed to have worked more hours than she was within NSA spaces and only three discrepancies where the opposite was true. During the final months of the analysis, after she was informed of the investigation, there were six discrepancies where she was within NSA spaces fewer hours than she claimed on her timesheets and 14 discrepancies where she was within NSA spaces longer than she claimed on her timesheets. This disparity supports the conclusion that [redacted] was aware of her timesheet inaccuracies and made an attempt to change her behavior only after she was informed of the OIG investigation into the matter.

(U//FOUO) The preponderance of the evidence supports the conclusion that, during the period 12 April 2012 through 12 April 2013, [redacted] knowingly submitted false and inaccurate timesheets, for a total shortfall to the Government of 176.75 hours (approximately \$4,700), in violation of 5 C.F.R. § 2635.101(b)(1) and (5), 5 C.F.R. § 2635.705(a) and the PMM, Chapter 360, § 1-3(a) and 2-7(a), Chapter 362, § 2-19(a), and Chapter 366, § 2-1(I) (K) and § 2-2(B). Additionally, [redacted] also violated 18 U.S.C. §1001, 18 U.S.C. §287, and 31 U.S.C. §3802

(b) (3) - P.L. 86-36
(b) (6)~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV. (U) RESPONSE TO TENTATIVE CONCLUSION

(U//~~FOUO~~) [redacted] response to the OIG's tentative conclusions is as follows:

"I have stated before I did not submit false and inaccurate time sheets. I have provided you with numerous documents. I do not know what more I can provide to you. I am a mother with a child who I was nursing at the time, which I was given the legal right to do. Please provide me with the appropriate process to file an appeal."

(U//~~FOUO~~) [redacted] response did not change the OIG's conclusions.

[redacted]
(b) (3) - P.L. 86-36
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

IV-13-0041

V. (U) CONCLUSION

(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that during the period 12 April 2012 through 12 April 2013, knowingly submitted false and inaccurate timesheets, for a total shortfall to the Government of 176.75 hours (approximately \$4,700), in violation of 5 C.F.R. § 2635.101(b)(1) and (5); 5 C.F.R § 2635.705(a); and the PMM, Chapter 360, § 1-3(a) and 2-7(a); Chapter 362, § 2-19(a); and Chapter 366, § 2-1(I and K) and § 2-2(B). Additionally, also violated 18 U.S.C. §1001, 18 U.S.C. §287, and 31 U.S.C. §3802.

.....
.....
.....
.....

(b) (3)-P.L. 86-36
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

V. (U) DISTRIBUTION OF RESULTS

~~(U//FOUO)~~ A copy of this report of investigation will be provided to:

A: MR, Employee Relations, for action deemed appropriate and

B: D23, Office of General Counsel (Administrative Law & Ethics), for information

~~(U//FOUO)~~ A summary of the investigative findings will be provided to ADS&CI, Q234 (Special Actions), for information.

Concurred by:

[Redacted Signature]

Investigator

(b) (3) - P.L. 86-36

[Redacted Signature]

Assistant Inspector General
for
Investigations

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX A

(U) Applicable Authorities

Personnel Privileged Information
~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

**(U) 5 C.F.R. § 2635.101, Code of Ethics for Government Service, —
Basic Obligation of Public Service**

(b) (1) Public service is a public trust, requiring employees to place loyalty to the Constitution, the laws and ethical principles above private gain.

... (5) Employees shall put honest effort in the performance of their duties.

**(U) 5 C.F.R. § 2635.705, Code of Ethics for Government Service, —
Use of Official Time**

(a) Use of an employee's own time. Unless authorized in accordance with law or regulations to use such time for other purposes, an employee shall use official time in an honest effort to perform official duties. An employee not under a leave system, including a Presidential appointee exempted under 5 U.S.C. 6301 (2), has an obligation to expend an honest effort and a reasonable proportion of his time in the performance of official duties.

**(U) NSA/CSS PMM 30-2, Chapter 360 — Time and
Attendance****Section 1-3 — (U) Policy:**

All NSA/CSS civilian personnel receive compensation based on federal law. The Comptroller General of the United States determines the procedures that govern the administration of timesheets for civilian employees. To ensure full compliance with these procedures, the Agency has established the following policies:

(a) Timesheets are maintained on a daily basis: ...

... (e) Timesheet fraud is a federal crime and must be reported to the Inspector General.

Section 2-7 — (U) Responsibilities:

Employees:

(a) Ensure that all information relevant to their time and attendance is recorded accurately....

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(U) NSA/CSS PMM, Chapter 362—Hours of Duty**Section 2-19 — (U) Meal Periods**

(a) The regular authorized meal period is 30 minutes. Meal periods, when the employee is entirely free of duty in connection with his or her job, may not be considered duty time and must be scheduled outside the hours established for the daily hours of duty. Meal periods must be scheduled as close to the middle of the daily work hours as possible. (A shift 0815-1645 includes 8 hours of duty and 30 minutes free time for a meal.)

(U) NSA/CSS PMM, Chapter 366—Personal Conduct**Section 2.1 — (U) Work Environment:**

Employees will not engage in any conduct that creates a hostile work environment and/or interferes with an individual's work performance.

...I. Unauthorized Absence - Employees are required to obtain approval for absence from duty in accordance with Agency regulations. Absences which are not approved in accordance with these requirements will be charged as absence without leave (AWOL). An unauthorized absence includes failure to report to work; leaving the work station without permission; leaving before the end of the work day; and unexcused tardiness (e.g. reporting beyond the scheduled starting time, returning late from lunch or break periods, or a delay in returning from an authorized absence from the work station).

...K. False Statements - Employees will not knowingly make or present a false or fraudulent or claim; enter into an agreement or conspiracy to defraud the Government by obtaining or aiding in the payment or allowance of a false or fraudulent claim; or, knowingly and willfully falsify or conceal a material fact by a trick, scheme, or device.

Section 2.2 — (U) Personnel Security Requirements

Employees granted access to classified information and Sensitive Compartmented Information must be stable; trustworthy; reliable; of excellent character, judgement, and discretion; and of unquestioned loyalty to the United States. Any conduct, including off-duty conduct, that brings into question these character traits may be cause for appropriate security action and in some cases administrative action. The following illustrations are provided as examples and are not inclusive:

...B. Deliberate misrepresentations, falsifications, or omission of material facts in any Agency document

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(U) 18 U.S.C. §1001 — Statements or Entries Generally

(a) Except as provided in this section, whoever, in any matter within the jurisdiction of the executive ... of the Government of the United States, knowingly and willfully

- (1) falsifies, conceals, or covers up by any trick, scheme, or device a material fact;
- (2) makes any materially false, fictitious, or fraudulent statement or representation; or
- (3) makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry; shall be fined under this title, imprisoned not more than 5 years or ... both.

(U) 18 U.S.C. §287 — False, Fictitious or Fraudulent Claims

Whoever makes or presents to any person or officer in the civil, military, or naval service of the United States, or to any department or agency thereof, any claim upon or against the United States, or any department or agency thereof, knowing such claim to be false, fictitious, or fraudulent, shall be imprisoned not more than five years and shall be subject to a fine in the amount provided in this title.

(U) 31 U.S.C. § 3802 – False Claims and Statements; liability

(a)(1) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a claim that the person knows or has reason to know

- (A) is false, fictitious, or fraudulent;
- (B) includes or is supported by any written statement which asserts a material fact which is false, fictitious, or fraudulent;
- (C) includes or is supported by any written statement that--
 - (i) omits a material fact;
 - (ii) is false, fictitious, or fraudulent as a result of such omission; and
 - (iii) is a statement in which the person making, presenting, or submitting such statement has a duty to include such material fact; or
- (D) is payment for the provision of property or services which the person has not provided as claimed.

Shall be subject to, in addition to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such claim. Except as provided in paragraph (3) of this subsection, such person shall also be subject to an assessment, in lieu of damages sustained by the United States because of such claim, of not more than twice the amount of such claim, or the portion of such claim, which is determined under this chapter to be in violation of the preceding sentence.

(2) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a written statement that

- (A) the person knows or has reason to know
 - (i) asserts a material fact which is false, fictitious, or fraudulent; or

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

(ii) (I) omits a material fact; and
(II) is false, fictitious, or fraudulent as a result of such omission;

(B) in the case of a statement described in clause (ii) of subparagraph (A), is a statement in which the person making, presenting, or submitting such statement had a duty to include such material fact; and
(C) contains or is accompanied by an express certification or affirmation of the truthfulness and accuracy of the contents of the statement,

Shall be subject to, in addition to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such statement.

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX B

(U) Analysis

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36
(b) (6)

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
4/12/12	Thu	7:07:56 15:23:36			8:15:44			7:45:44	8:00	0:00		0:00	
4/13/12	Fri	7:04:03 9:09:32 9:10:00 9:38:52 9:47:37 12:55:08 13:22:27 15:42:09		0:00 0:08 0:27	8:38:06			8:08:06	8:00	0:00		0:00	
4/16/12	Mon	10:35:03 11:01:33 11:08:33 11:30:12 12:19:20 12:38:45 12:44:24 17:05:34		0:21 0:19	6:30:31			6:00:31	8:00	1:75		1:75	
4/17/12	Tue	6:57:21 15:02:05			8:04:44			7:34:44	8:00	0:25		0:25	
4/18/12	Wed	7:04:03 15:06:24			8:02:21			7:32:21	8:00	0:25		0:25	
4/19/12	Thu	7:08:22 11:24:20 11:57:17 15:08:16		0:32	7:59:54			7:29:54	8:00	0:50		0:50	
4/20/12	Fri	7:11:30 11:35:40 11:41:38 12:08:45 12:08:39 15:07:24		0:25	7:55:54			7:25:54	8:00	0:50		0:50	
4/23/12	Mon	8:00:08 10:29:38 10:33:53 16:38:31		0:04	8:38:23			8:08:23	8:00	0:00		0:00	
4/24/12	Tue	8:14:52 12:05:44 12:18:45 14:45:39		0:13	6:30:47			6:00:47	8:00	1:75		1:75	
4/25/12	Wed	7:00:54 8:38:58 8:38:39 8:04:32 9:44:57 10:52:34 11:01:30		0:29 1:07									

UNCLASSIFIED

Classified By [redacted]
Derived From: NSA/CSSM 1-5.7
Dated: 20070208
Declassify On: 20080301

(b) (3) - P.L. 86-36

Date	DOW	Time	Location	Gaps	(M)			Hours Claimed	Discrepant Hours	Net Discrepant Hours	Notes		
					Access Total	Total GAP(s)	No lunch Claimed						
		12:49:32			5:48:38	1:07:00		4:11:38	8:00	3.75	-2.25	1.50	Travel time from [redacted] Meeting [redacted] (verified: 1321-1400)
4/26/12	Thu	6:49:57											
		7:25:58											
		7:32:57		0:06									
		15:04:02			8:14:05			7:44:05	8:00	0.25		0.25	
4/27/12	Fri	6:55:21											
		13:37:42			6:42:21			6:12:21	8:00	1.75		1.75	
4/30/12	Mon	7:09:50											
		10:41:32											
		10:43:14		0:00									
		10:43:19											
		11:12:55											
		11:16:54		0:03									
		15:15:46			8:05:56			7:35:56	8:00	0.25		0.25	
5/1/12	Tue	7:16:54											
		11:53:35											
		13:21:50		1:28									
		15:17:25			8:00:31	1:28:00		6:02:31	8:00	1.75		1.75	
5/2/12	Wed	7:09:28											
		10:58:56											
		11:01:31		0:02									
		11:18:01											
		11:18:42		0:00									
		11:25:43											
		11:27:54		0:02									
		14:56:06			7:46:38			7:16:38	8:00	0.50		0.50	
5/3/12	Thu	7:09:57											
		13:37:24											
		13:38:26		0:01									
		13:39:40			6:29:43			5:59:43	6:00	0.00		0.00	
5/7/12	Mon	7:10:22											
		9:58:42											
		9:59:52		0:01									
		13:22:01											
		13:31:21		0:08									
		15:19:05			8:08:43			7:38:43	8:00	0.25		0.25	
5/8/12	Tue	7:41:15											
		15:16:25			7:35:10			7:05:10	8:00	0.75		0.75	
5/9/12	Wed	8:08:22											
		15:22:54			7:14:32			6:44:32	8:00	1.25		1.25	(b) (3) - P.L. 86-36
5/10/12	Thu	8:56:30											
		8:56:34											
		8:56:38											
		12:39:46											
		12:42:15		0:02									
		17:28:57			8:30:27			8:00:27	8:30	0.25		0.25	

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
5/11/12	Fn	8:19:49 11:11:13 11:31:54 11:36:40 11:59:03 13:50:33 14:14:07 15:20:24											
5/14/12	Mon	8:41:15 10:57:57 11:02:06 13:45:24 14:07:52 14:45:39			7:00:35		6:30:35	8:00	1.25			1.75	(b) (3)-P.L. 86-36 (b) (6)
5/15/12	Tue	7:38:45 9:39:58 9:42:38 11:08:06 12:31:41 14:48:09			8:04:24		7:34:24	8:15	0.50			0.50	
5/16/12	Wed	5:56:57 9:45:29			7:07:24	1:23:00	5:14:24	7:30	2.25			2.25	
5/21/12	Mon	5:26:06 12:18:53			3:48:32		3:18:32	4:00	0.50			0.50	
5/22/12	Tue	9:35:40 12:40:05 13:52:54 15:10:56 16:10:56 17:18:30			6:52:47		6:22:47	7:00	0.50			0.50	
5/23/12	Wed	8:07:21 17:22:00			7:42:50	2:11:00	5:01:50	8:30	3.25	-2.00		1.25	Travel time to and from meetings at OPS
5/24/12	Thu	7:38:04 9:38:03 9:42:46 12:38:12 14:18:14 14:30:29			8:14:39		7:44:39	8:30	0.75			0.75	
5/25/12	Fn	5:34:19 7:10:33 7:16:28 8:01:47 8:08:51 10:20:17			6:52:25	1:39:00	4:43:25	8:00	3.25			3.25	
5/30/12	Wed	8:34:28 15:37:25			4:45:58		4:15:58	5:00	0.50			0.50	(b) (3)-P.L. 86-36
5/31/12	Thu	7:14:25			7:02:57		6:32:57	8:00	1.25			1.25	

UNCLASSIFIED

Classified By [redacted]
 Derived From: NSA/CSSA 1-57
 Dated: 20070108
 Declassify On: 203801

CONFIDENTIAL//REL TO USA, FVEY

Date	DOW	Time	Location	Gaps	Access		No lunch	Net Time	Hours Claimed	Discrepant Hours	Net Discrepant Hours	Notes
					Total	GAP(s)						
		12:16:57										
		12:20:06		0:03								
		15:13:05			7:58:40		7:28:40	8:00		0.50	0.50	
6/1/12	Fn	8:33:20										
		15:51:14			7:17:54		6:47:54	8:00		1.00	1.00	
6/4/12	Mon	7:54:49										
		12:05:41		0:13								
		12:19:38			7:51:30		7:21:30	8:00		0.50	0.50	(b) (3) - P.L. 86-36 (b) (6)
		15:46:19										
6/5/12	Tue	7:26:44										
		9:15:46		2:45								
		12:00:59			9:30:15	2:45:00	6:15:15	8:00		1.50	1.50	
		18:56:59										
6/11/12	Mon	6:53:06										
		14:29:30			7:36:24		7:06:24	8:00		0.75	0.75	
6/12/12	Tue	8:32:31										
		15:34:18			7:01:47		6:31:47	8:00		1.25	1.25	
6/13/12	Wed	7:42:31										
		15:18:33			7:34:02		7:04:02	8:00		0.75	0.75	
6/14/12	Thu	7:44:49										
		11:53:49		0:01								
		11:54:54										
		15:08:27		0:02								
		15:11:15			7:58:35		7:28:35	8:00		0.50	0.50	
		15:43:24										
6/15/12	Fn	7:41:02										
		9:57:37		0:04								
		10:02:23										
		12:00:34		0:03								
		12:04:14			8:44:24		8:14:24	8:45		0.50	0.50	
		16:25:26										
6/18/12	Mon	11:10:39										
		15:48:56			4:38:17		4:08:17	5:00		0.75	0.75	
6/19/12	Tue	8:17:11										
		12:18:22		0:01								
		12:19:40										
		15:05:08		0:04								
		15:09:08			7:33:54		7:03:54	8:00		0.75	0.75	(b) (3) - P.L. 86-36
		15:51:05										
6/20/12	Wed	8:12:31										
		12:12:24		0:16								
		12:27:28			7:56:53		7:26:53	8:30		1.00	1.00	
		16:09:24										
6/21/12	Thu	7:50:28										
		16:33:39			7:43:11		7:13:11	8:00		0.75	0.75	

Classified By

Derived From: NSA/CSSM 1-52

Dated: 20070108

Declassify On: 2067-01-01

Release: 2019-04

NSA:07961

CONFIDENTIAL//REL TO USA, FVEY

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	Net Discrepant Hours	Notes
6/22/12	Fr	8:31:57 13:50:45 14:10:46 16:14:27		0.20	7:42:30		7:12:30	8:30	1.25		1.25	
6/25/12	Mon	8:58:31 9:14:30 13:00:43 15:51:56		3.48	6:53:25	3:46:00	2:37:25	8:00	5.25	-1.25	4.00	Meeting [redacted] verified: 0904-1022)
6/26/12	Tue	7:45:12 11:08:28 11:10:21 15:34:53		0.03	7:49:41		7:19:41	8:00	0.50		0.50	
6/27/12	Wed	7:48:52 12:19:21 12:20:51 15:27:10 15:29:07 15:29:17 15:39:57		3.08	7:51:05	3:06:00	4:15:05	8:00	3.50	3.00	0.50	(b) (3)-P.L. 86-36 (b) (6) Meeting [redacted] verified by: 1258-1500)
6/28/12	Thu	7:58:58 14:11:54			6:17:58		5:42:58	8:00	2.25		2.25	
6/29/12	Fri	8:33:55 13:11:11 13:49:06 17:03:40		0.37	8:29:45		7:59:45	8:30	0.50		0.50	
7/2/12	Mon	9:20:00 16:45:31			7:25:31		6:55:31	8:00	1.00		1.00	
7/3/12	Tue	7:06:55 11:08:38 11:27:22 12:12:18		0.18	5:05:23		4:35:23	6:00	1.25		1.25	
7/5/12	Thu	8:42:25 13:49:48 13:53:58 18:28:05		0.04	7:46:40		7:16:40	8:00	0.50		0.50	
7/6/12	Fri	9:38:37 11:31:14 11:37:16 12:38:21 13:41:36 18:26:08		0.08	6:49:31	1:03:00	5:16:31	8:00	2.50		2.50	(b) (3)-P.L. 86-36
7/9/12	Mon	9:32:20 11:33:33 12:41:03 13:44:30		1.07	4:12:10	1:07:00	2:35:10	6:30	3.75	-1.00	2.75	Meeting [redacted] verified: 1402-1448)

UNCLASSIFIED

Classified B
 Derived From: NSA/CSSM 1-57
 Dated: 20070308
 Declassify On: 202801
 Release: 2019-04
 NSA:07962

Date	DOW	Time	Location	Gaps	(M)					Net Discrepant Hours	Notes	
					Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed			Discrepant Hours
7/10/12	Tue	8:02:21 15:41:25	[Redacted]		7:39:04			7:09:04	8:15	1.00	1.00	
7/11/12	Wed	8:03:29 15:52:02			7:48:33			7:18:33	8:15	0.75	0.75	
7/12/12	Thu	7:53:10 14:51:29 14:54:34 15:51:40		0:03	7:58:30			7:28:30	9:00	1.50	1.50	(b) (3) - P.L. 86-36 (b) (6)
7/13/12	Fri	8:10:13 11:51:51 11:55:31 11:59:50 12:02:16 12:42:57 12:57:04 12:57:16 12:57:24 15:35:37		0:03 0:02 0:14	7:25:24			6:55:24	8:00	1.00	1.00	
7/17/12	Tue	8:00:35 11:50:06 11:54:23 15:44:40		0:04	7:44:05			7:14:05	8:30	1.25	1.25	
7/18/12	Wed	8:18:30 8:18:42 12:13:48 14:01:40 16:07:40		1:47	7:49:10	1:47:00		5:32:10	8:30	2.75	2.75	
7/19/12	Thu	8:09:12 11:38:33 11:41:01 16:07:04		0:04	7:57:52			7:27:52	8:30	1.00	1.00	
7/20/12	Fri	9:18:29 11:30:01 11:33:30 12:32:53 12:43:17 15:14:46		0:03 0:10	5:56:17			5:26:17	8:00	2.50	2.50	
7/23/12	Mon	7:13:32 15:18:25			8:02:53			7:32:53	8:00	0.25	0.25	(b) (3) - P.L. 86-36
7/24/12	Tue	8:02:59 8:35:26 8:35:42 15:29:32		0:00	7:26:33			6:56:33	9:00	2.00	2.00	
7/25/12	Wed	7:45:41 8:01:28 8:38:20 10:23:55		0:36								

(b) (3) - P.L. 86-36
(b) (6)

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	(Y)		Hours Claimed	Discrepancy Hours	Net Discrepancy Hours	Notes
							No lunch Claimed	Net Time				
		15:12:50		4:48								
		15:14:53										
		15:17:18		0:02								
		16:03:42			8:18:01	4:48:00		3:00:01	9:00	5.75	2.75	3.00
7/26/12	Thu	8:18:31										Meeting [redacted] verified: 1050-1235
		13:46:27										
		14:27:36		0:41	7:20:57			6:50:57	8:00	1.00		1.00
		15:38:28										
7/27/12	Fri	7:11:41										
		7:11:51										
		11:41:51		0:30	6:13:15			5:43:15	7:00	1.25		1.25
		12:11:57										
		13:24:56										
7/28/12	Sat	9:37:17										
		11:38:06		0:01	5:10:00			4:40:00	7:00	2.25		2.25
		11:37:48										
		14:47:17										
7/30/12	Mon	8:21:27										
		13:27:24		0:38								
		14:04:02										
		15:38:23										
		15:58:04		0:21	7:41:35			7:11:35	8:30	1.25		1.25
		16:03:02										
7/31/12	Tue	7:02:25										
		12:24:34			5:22:09			4:52:09	6:00	1.00		1.00
8/1/12	Wed	7:44:18										
		15:11:03			7:26:45			6:56:45	8:00	1.00		1.00
8/2/12	Thu	8:47:54										
		13:34:07		0:28	6:16:07			5:46:07	8:00	2.00		2.00
		14:00:36										
		15:04:01										
8/3/12	Fri	10:10:31										
		12:13:13		0:19								
		12:32:15										
		14:42:00										
		14:58:47		0:14	7:11:03			6:41:03	8:00	1.25		1.25
		17:21:34										
8/7/12	Tue	9:31:53										
		14:24:23		0:07								
		14:31:50										
		14:54:59										
		16:07:09		1:12	8:46:14	1:12:00		7:04:14	9:00	1.75		1.75
		18:18:07										
8/8/12	Wed	9:36:15										
		12:29:20		0:24	7:05:10			6:35:10	8:00	1.25		1.25
		12:53:32										
		16:41:25										

(b) (3) - P.L. 86-36

Classified By [redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070308
Declassify On: [redacted]

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	(Y)				Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
					Access Total	Total GAP(s)	No lunch Claimed	Net Time					
8/9/12	Thu	9:23:17	[Redacted]										
		12:28:27											
		12:29:11		0:00									
		12:51:39											
		12:54:56		0:03									
		16:18:15		6:52:58		6:22:58	7:45	1.25			1.25		
8/10/12	Fri	9:01:31	[Redacted]										
		12:07:16											
		12:07:17											
		12:09:37		0:02									
		15:15:37											
		15:19:16											
		17:19:34		8:18:03		7:48:03	8:45	0.75			0.75		
8/13/12	Mon	8:27:10	[Redacted]										
		9:35:00											
		9:36:56											
		10:04:43		0:27									
		11:14:01											
		11:48:52											
		11:50:46											
		15:44:34		7:17:24		6:47:24	8:30	1.50			1.50		
8/14/12	Tue	9:26:55	[Redacted]										
		12:37:39											
		12:40:05		0:02									
		17:24:11		7:57:16		7:27:16	8:45	1.25			1.25		
8/16/12	Thu	8:59:00	[Redacted]										
		12:14:18			3:15:18		2:45:18	8:00	5.00			5.00	
8/17/12	Fri	8:42:29	[Redacted]										
		10:32:19											
		11:24:25		0:52									
		11:36:00											
		11:52:59		0:18									
		13:35:28											
		13:46:03											
		14:30:37		7:48:08		7:18:08	8:00	0.50			0.50		
8/20/12	Mon	9:42:24	[Redacted]										
		17:11:05			7:28:41		6:58:41	8:15	1.25			1.25	
8/21/12	Tue	10:03:32	[Redacted]										
		11:46:23											
		11:49:14		0:02									
		16:45:51		6:42:19		6:12:19	8:00	1.75			1.75		
8/22/12	Wed	6:34:58	[Redacted]										
		8:49:11											
		9:54:32		1:06									
		12:01:42											
		13:09:09											
		16:01:13		7:26:15	2:12:00	4:44:15	8:00	3.25	-2.00		1.25		

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Classified By: [Redacted]

Derived From: NSA/CSSM 1-52

Dated: 20070108

Release: Declassify On: 70000001

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
8/23/12	Thu	7:30:15 11:22:24 11:42:26 12:16:26 13:49:41 14:53:45											
8/24/12	Fri	8:39:00 8:44:02 10:11:42 16:09:21			7:23:30	1:33:00		5:20:30	8:00	2:50*	1:50	1:00	Meeting [redacted] verified: 1244-1330
8/25/12	Sat	11:44:29 16:36:48			7:30:21	1:27:00		5:33:21	8:00	2:25		2:25	(b) (3) - P.L. 86-36 (b) (6)
8/27/12	Mon	8:49:18 15:05:43			4:52:19			4:22:19	5:00	0:50		0:50	
8/29/12	Wed	8:06:33 8:09:40 12:33:41 13:45:22			6:16:25			5:46:25	7:15	1:25		1:25	
8/30/12	Thu	10:04:07 12:35:31 12:39:35 12:39:44 14:32:15 14:56:27 14:56:29 14:56:38 16:58:28			5:38:49	4:24:00		0:44:49	7:30	6:75	-4:25	2:50	Meeting [redacted] verified: 0854-0950 & Meeting [redacted] verified: 1030-12:10
8/31/12	Fri	5:40:51 11:53:36			6:54:21			6:24:21	8:00	1:50		1:50	
9/4/12	Tue	6:42:23 14:45:56			6:12:45			5:42:45	6:00	0:25		0:25	
9/5/12	Wed	7:03:02 7:13:43 8:28:57 9:20:51 9:28:23 10:29:17 12:18:03 12:19:46 12:19:51 12:19:55 12:20:02 14:52:24			8:03:36			7:33:36	8:15	0:50		0:50	
9/6/12	Thu	8:03:50 8:10:32 9:15:24 12:37:55			7:49:22	1:13:00		6:06:22	8:00	1:75		1:75	(b) (3) - P.L. 86-36
					4:34:05	1:04:00		3:00:05	9:00	5:75	3:50	2:25	Meeting [redacted] verified: 1300-1600

UNCLASSIFIED

Classified By [redacted]
 Derived From: NSA/CSS [redacted]
 Dated: 20070108
 Declassify On: [redacted]
 Release: 2019-04
 NSA:07966

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADI	Net Discrepant Hours	Notes	
9/7/12	Fri	8:05:16	[Redacted]											
		8:12:04												
		9:15:49		03										
		13:17:46												
		13:35:48		18										
		15:14:16												
		15:52:42		02	7:47:26	1:03:00		6:14:26	8:00	1.75		1.75		
9/10/12	Mon	6:16:41	[Redacted]											
		6:16:52												
		14:26:56		8:10:15		7:40:15	9:00	1.25		1.25			(b) (3) - P.L. 86-36 (b) (6)	
9/11/12	Tue	7:28:09	[Redacted]											
		7:39:06												
		9:13:06		34										
		13:43:09												
		14:04:18		21	7:29:31	1:34:00		5:25:31	9:00	3.50		3.50		
9/13/12	Thu	9:45:30	[Redacted]											
		11:55:54												
		11:59:33		03	7:12:13		6:42:13	8:30	1.75		1.75			
		16:57:43												
9/14/12	Fri	6:43:52	[Redacted]											
		6:49:58												
		7:41:08		51	5:33:01		5:03:01	6:15	1.00		1.00			
		12:16:53												
9/15/12	Sat	10:05:55	[Redacted]											
		14:53:06		4:47:11		4:17:11	6:15	1.75		1.75				
9/24/12	Mon	7:15:06	[Redacted]											
		15:07:05		7:51:59		7:21:59	8:15	0.75		0.75				
9/25/12	Tue	7:23:57	[Redacted]											
		7:37:45												
		8:01:56		24										
		9:59:41												
		10:51:04		51	7:12:04		6:42:04	8:15	1.50		1.50			
9/26/12	Wed	9:53:12	[Redacted]											
		16:28:16		6:35:04		6:05:04	8:00	1.75		1.75				
9/27/12	Thu	6:49:29	[Redacted]											
		11:42:22												
		12:09:33		27	8:36:28		8:06:28	9:15	1.00		1.00			
		15:25:57												
9/28/12	Fri	8:02:57	[Redacted]											
		10:52:09												
		10:55:45		03										
		11:38:43												
		11:42:22		03										
		14:38:25		03	6:35:28		6:05:28	8:15	2.00		2.00			

Classified By [Redacted]
 Derived From: NSA/CSSR 1-32
 Dated: 20070106
 Declassify On: 99991101

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
10/1/12	Mon	11 08:53 14 49:26 14 51:35 17 40:18		0 02	6:33:25			6:03:25	7:00	0.75		0.75	
10/2/12	Tue	10 28:13 14 48:49 14 51:54 15 39:55 16 07:35 16 59:31		0 03 0 27	6:31:18			6:01:18	7:15	1.00		1.00	(b) (3)-P.L. 86-36 (b) (6)
10/3/12	Wed	9 03:42 9 18:50 13 26:08 17 08:02		4 07	8:05:20	4:07:00		3:28:20	7:45	4.75	3.00	1.25	Meeting (verified 1000-1155)
10/4/12	Thu	9 59:34 17 23:08			7:23:35			6:53:35	8:00	1.00		1.00	
10/5/12	Fri	7 37:53 7 46:29 8 57:34 11 35:11		1 11	3:57:18	1:11:00	Y	2:46:18	4:00	1.00		1.00	
10/8/12	Tue	9 23:36 11 30:33 11 31:56 12 03:32 12 06:34 12 06:41 16 11:49		0 01 0 03	6:48:13			6 18:13	8:00	1.50		1.50	
10/10/12	Wed	9 45:47 18 10:42			6:24:55			5 54:55	7:15	1.25		1.25	
10/11/12	Thu	8 55:46 12 23:43			3:27:57			2:57:57	3:30	0.50		0.50	
10/12/12	Fri	6 26:50 10 01:22 10 12:54 12 19:46 14 01:47 15 08:59		0 11 1 42	8:40:09	1:42:00		6:28:09	8:15	1.75		1.75	
10/17/12	Wed	8 52:11 8 56:05 10 04:21 17 23:38		1 08	8:31:25	1:08:00		6:53:25	9:15	2.25		2.25	(b) (3)-P.L. 86-36
10/18/12	Thu	9 45:00 14 59:15 15 01:20 17 08:46		0 02	7:23:46			6:53:46	8:00	1.00		1.00	

UNCLASSIFIED

Classified By: [Redacted]
 Derived From: NSA/CSSM 1-5.2
 Dated: 20070108
 Declassify On: 20290101

CONFIDENTIAL//REL TO USA, FVEY

Date	DOW	Time	Location	Gaps	(M)				Discrepant Hours	ADJ	Net Discrepant Hours	Notes	
					Access Total	Total GAP(s)	No lunch Claimed	Net Time					Hours Claimed
10/19/12	Fri	8:30:07	[Redacted]	1:10	8:05:41	1:10		6:25:41	8:30	2.00		2.00	
		8:37:06											
		9:47:23											
		16:35:48											
10/20/12	Sat	10:53:26	[Redacted]	3:48:22			3:18:22	3:45	0.25		0.25		
		14:41:48											
10/22/12	Mon	9:48:10	[Redacted]	0:02									
		11:14:20											
		11:16:50											
		15:25:09											
		15:27:19											
10/23/12	Tue	7:17:42	[Redacted]	0:27			6:03:59	8:00	1.75		1.75		
		13:13:08											
10/24/12	Wed	8:20:03	[Redacted]	0:18									
		8:22:40											
		8:40:49											
		10:11:28											
		10:13:51											
10/25/12	Thu	19:25:14	[Redacted]	0:02			2:01:55	1:31:55	3:30	1.75		1.75	
		19:26:39											
		21:58:15											
		21:59:29											
10/31/12	Wed	10:06:20	[Redacted]	0:02			2:34:15	2:04:15	3:00	0.75		0.75	
		11:29:03											
		11:31:31											
		16:55:25											
11/1/12	Thu	11:12:38	[Redacted]	0:03			6:49:05	6:19:05	8:00	1.50		1.50	
		15:17:55											
		15:21:01											
		17:36:53											
11/2/12	Fri	8:39:00	[Redacted]	1:07									
		9:16:11											
		10:23:53											
		12:40:19											
		12:47:26											
		13:34:07											
		13:36:41											
16:36:11													
11/5/12	Mon	7:42:12	[Redacted]	0:05			7:59:11	1:07:00	6:22:11	9:30	3.00	-1.00	2.00
		8:01:32											
		8:06:35											
		11:18:25											
		11:52:15											
16:38:02													

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Travel time from OPS to FANX

CONFIDENTIAL//REL TO USA, FVEY

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADI	Net Discrepant Hours	Notes
		18:40:02 17:25:32		0.04									
11/6/12	Tue	8:00:19 15:34:40			9:43:20			9:13:20	8:45	0.25		-0.25	
11/7/12	Wed	8:48:29 14:21:04			7:34:21			7:04:21	8:30	1.25		1.25	
11/8/12	Thu	8:09:20 11:20:42 12:38:31 16:16:03			5:42:35			5:12:35	8:30	3.25		3.25	(b) (3) - P.L. 86-36 (b) (6)
11/9/12	Fri	8:27:10 13:40:23		1:15	8:06:43	1:15:00		6:21:43	8:30	2.00		2.00	
11/13/12	Tue	9:33:11 16:43:10 16:55:05 17:42:45			5:13:13			4:43:13	5:45	1.00		1.00	
11/14/12	Wed	9:14:59 11:00:30 12:47:39 12:58:28 12:58:31 13:27:42 15:12:02 15:42:35 17:28:03		0.11	8:09:34			7:39:34	8:00	0.25		0.25	
11/15/12	Thu	9:30:26 16:05:53 16:17:06 17:28:01		1.47	8:13:04	1:47:00		5:56:04	7:30	1.50	0.50	1.00	Travel time from FANX to NBP
11/16/12	Fri	9:15:07 13:03:12 13:06:32 17:21:32		0.29	7:55:35			7:25:35	7:30	0.00		0.00	
11/17/12	Sat	13:02:08 17:01:25		0.30	8:06:25			7:36:25	7:45	0.00		0.00	
11/19/12	Mon	10:00:19 13:11:18 13:47:01 17:41:12		0.11	3:59:17			3:29:17	3:30	0.00		0.00	
11/20/12	Tue	9:55:25 14:55:31 15:10:50 18:06:44		0.03	7:40:53			7:10:53	7:15	0.00		0.00	(b) (3) - P.L. 86-36
11/21/12	Wed	5:38:45 8:57:55		0.35	8:11:19			7:41:19	8:00	0.25		0.25	

UNCLASSIFIED

Classified By [redacted]
 Derived from: NSA/CSSM 1-52
 Dated: 20070108
 Declassify On: 2788171
 Release: 2019-04
 NSA:07970

CONFIDENTIAL//REL TO USA, FVEY

Date	DOW	Time	Location	Gap	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADI	Net Discrepant Hours	Notes	
11/25/12	Sun	10:38:52	[Redacted]	1:40										
		12:06:16		6:27:31	1:40:00		4:17:31	6:15	1.75		1.75			
13:04:44														
13:06:05														
15:38:41														
15:40:20														
11/27/12	Tue	10:32:55												
		14:12:56												
		14:17:48												
		18:36:07			0:04	8:03:12			7:33:12	8:00	0.25		0.25	(b) (3) - P.L. 86-36 (b) (6)
11/28/12	Wed	9:32:59												
		11:31:41												
		12:03:12												
		15:01:15												
		15:55:22												
		17:30:50				7:57:51			7:27:51	8:00	0.50		0.50	
11/29/12	Thu	8:37:50												
		8:48:16												
		9:52:58												
		11:51:24												
		14:31:08												
		16:32:03			7:54:13	3:43:00		3:41:13	7:30	3.75	-2.50	1.25	Meeting at [Redacted]	
11/30/12	Fri	7:55:12												
		8:01:02												
		8:50:33												
		8:55:20												
		9:16:18												
		11:07:54												
		12:57:08												
		15:35:56												
		15:50:15												
		17:23:31			9:28:19	1:49:00		7:09:19	9:00	1.75		1.75		
12/3/12	Mon	9:00:45												
		14:49:32												
		14:51:52												
		16:12:36												
		16:46:48												
		17:26:31			8:25:46			7:55:46	8:00	0.00		0.00		
12/4/12	Tue	9:10:10												
		12:49:44												
		13:20:48												
		14:39:53												
		15:24:57												
		17:00:04			7:49:54			7:19:54	8:00	0.50		0.50	(b) (3) - P.L. 86-36	
12/5/12	Wed	8:19:49												
		8:23:46												
		9:14:17												
		15:48:35												
		18:03:57												

Classified [Redacted]

Derived From: NSA/CSS [Redacted]
Dated: 20070108
Declassify On: 20081101

CONFIDENTIAL//REL TO USA, FVEY

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
12/6/12	Thu	7 07 4 7 11 5 8 17 0 13:16 1			8:34:50			8:04:50	8:00	0.00		0.00	
12/7/12	Fri	9 49 2 17 37 2		1:06	6:08:33	1:05:00	Y	5:03:33	6:15	1.00		1.00	
12/8/12	Sat	12 24 5 18 53 5			7:47:54		Y	7:47:54	7:45	0.00		0.00	(b) (3)-P.L. 86-36 (b) (6)
12/11/12	Tue	7 43 45 11 33 0 11 41 45 14 47 30		0:08	4:28:56		Y	4:28:56	4:15	0.00		0.00	
12/12/12	Wed	8 46 30 10 01 15 10 13 40 11 20 26 13 01 06 15 37 11		0:12	7:03:45		Y	7:03:45	7:15	0.00		0.00	
12/14/12	Fri	7 52 14 7 54 32 11 46 58 11 48 52		1:40	6:50:41	1:40:00		4:40:41	6:45	2.00		2.00	
12/15/12	Sat	7 51 27 7 51 51 12 46 36			3:56:38		Y	3:56:38	4:15	0.25		0.25	
12/17/12	Mon	8 22 50 8 24 16 11:53 13 11 54 36			4:55:09		Y	4:55:09	5:00	0.00		0.00	
12/18/12	Tue	9 16 47 9 18 13 17 33 19			3:31:46		Y	3:31:46	4:00	0.25		0.25	
12/19/12	Wed	7 28 22 7 29 45 12:15 01 12 16 24 12 40 24 13 53 25 14 44 55 16 24 03		24	8:16:32			7:46:32	8:15	0.25		0.25	
12/20/12	Thu	7 40 13 7 41 36 16 19 27 16 21 07		51	8:55:41			8:25:41	8:30	0.00		0.00	
					8:40:54			8:10:54	8:00	0.00		0.00	

(b) (3)-P.L. 86-36

Classified by [redacted]
 Derived From: NSA/CSSM 1-52
 Dated: 20070808
 Declassify On: 2031101
 Release: 2019-04
 NSA:07972

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	(Y)			Hours Claimed	Discrepant Hours	Net Discrepant Hours	Notes
					Access Total	Total GAP(s)	No lunch Claimed				
12/21/12	Fri	8:52:52 8:54:20 12:38:07 12:41:52 14:59:18 15:00:40 15:25:01 17:28:58		0:03 0:24	8:36:06		8:06:06	8:00	0.00	0.00	
12/26/12	Wed	9:59:46 14:41:46 14:45:22 15:02:49 16:19:33 18:33:59		0:03 1:16	8:34:13	1:16:00	6:48:13	8:00	1.00	0.50	1.50 .5 credit for lunch
12/27/12	Thu	9:23:24 14:56:52 17:02:09 18:16:00		2:05	8:52:36	2:05:00	6:17:36	8:00	1.50		1.50
12/28/12	Fri	7:48:53 11:21:26 11:24:51 12:29:07 13:45:47 16:09:51		0:03 1:16	8:20:58	1:16:00	6:34:58	8:00	1.25		1.25
12/31/12	Mon	8:37:50 11:21:46 11:24:43 12:58:11		0:02	4:20:21		Y 4:20:21	4:30	0.00		0.00
1/2/13	Wed	9:49:09 9:50:53 12:02:28 12:03:57 12:52:05 13:51:20 14:00:32 14:09:24 14:38:48 18:06:00		Y 0:48 0:09 0:29	8:16:51		7:46:51	7:30	-0.25		-0.25
1/3/13	Thu	10:00:01 10:01:57 13:11:55 13:14:32 16:30:05 16:31:56		Y 0:02	6:31:55		Y 6:31:55	6:15	-0.25		-0.25
1/4/13	Fri	9:11:43 9:13:05 13:09:31 13:12:37 13:48:47 13:50:06		Y 0:03							

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Classified By: [redacted]
Derived From: NSA/CSSM 1-12
Dated: 20070108
Declassify On: 20081101

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrep Hours	Net Discrep Hours	Notes
		14:38:07 17:37:52		0.48	8:26:09			7:56:09	8:00	0.00	0.00	
1/7/13	Mon	9:25:29 9:28:54 15:24:40 15:28:05 17:36:51 18:30:17		2.10	9:04:48	2:10:00		6:24:48	6:45	0.25	0.25	
1/8/13	Tue	8:24:49 8:28:16 15:59:51 16:01:13			7:36:24			7:06:24	7:00	0.00	0.00	(b) (3) - P.L. 86-36 (b) (6)
1/9/13	Wed	7:27:05 7:28:28 15:15:37 15:18:55 15:31:03 16:48:47		0.14	9:21:42			8:51:42	8:45	0.00	0.00	
1/10/13	Thu	9:27:41 9:29:09 10:41:35 10:45:59 17:04:09 17:05:28		0.04	7:37:47			7:07:47	7:00	0.00	0.00	
1/12/13	Sat	11:04:49 19:03:12			7:58:23		Y	7:58:23	8:00	0.00	0.00	
1/16/13	Wed	16:44:50 22:06:27			5:21:37		Y	5:21:37	5:15	0.00	0.00	
1/17/13	Thu	7:24:10 7:25:29 12:12:50 12:14:13 12:40:02 12:57:49 12:58:57 13:14:41 13:51:19 13:51:40 13:53:45 14:00:28 14:48:57 14:50:35 14:50:42 17:31:25 17:32:43		0.25 0.15 0.00 0.48								
1/18/13	Fri	7:45:02 7:48:25 17:39:25 17:40:30			10:08:33			9:38:33	9:30	0.00	0.00	
					9:55:28			9:25:28	9:30	0.00	0.00	

UNCLASSIFIED

Classified By [redacted]
 Derived From: NSA/CSSM 1-52
 Dated: 20070108
 Declassify On: 206101

Date	DOW	Time	Location	Gaps	Access		(Y)		Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes	
					Total	GAP(s)	No lunch Claimed	Claimed							
1/22/13	Tue	9:19:52	[Redacted]												
		9:21:11													
		12:14:48													
		12:17:57		0:03											
		16:41:58													
		17:19:30		0:37											
		18:41:56			9:22:04			8:52:04	8:30	-0.25		-0.25			
1/23/13	Wed	9:11:26	[Redacted]												
		9:12:46													
		11:30:00													
		11:34:14													
		12:25:53		0:51											
		13:59:06			4:47:40			4:17:40	4:45	0.25		0.25			
1/24/13	Thu	9:50:34	[Redacted]												
		9:51:59													
		9:52:08													
		11:49:44													
		11:52:04		0:02											
		12:22:59													
		12:24:45		0:01											
		16:10:42													
		16:12:03													
		16:30:06													
		17:15:41			7:25:07			6:55:07	8:30	1.50	-1.50	0.00	Delayed opening/Admin leave		
1/28/13	Mon	11:22:37	[Redacted]												
		11:22:43													
		11:24:00													
		16:04:17													
		16:05:37		4:43:00						4:13:00	8:00	3.75	-3.75	0.00	Delayed opening/Admin leave
1/29/13	Tue	9:05:28	[Redacted]												
		9:11:01													
		15:29:56													
		15:31:42													
		15:54:49		0:23											
		17:37:02			8:31:34			8:01:34	8:00	0.00		0.00			
1/30/13	Wed	8:38:12	[Redacted]												
		8:39:30													
		15:34:15													
		15:35:47													
		15:52:24		0:16											
		17:21:43			8:43:31			8:13:31	8:00	0.00		0.00			
1/31/13	Thu	9:46:07	[Redacted]												
		9:47:27													
		10:59:25													
		11:02:55		0:03											
		15:33:23													
		15:35:11													
		15:50:25													
		17:06:48													
					7:20:41			7:20:41	7:15	0.00		0.00			

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Classified By: [Redacted]

Derived From: NSA/CSSM 1-52

Dated: 20070106

Declassify On: 20391101

Release: 2019-04

NSA:07975

UNCLASSIFIED

Date	DOW	Time	Location	Gap	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrep Hours	Net Discrep Hours	Notes	
2/1/13	Fri	8:07:5	[Redacted]										
		8:09:1											
		9:23:3											
		9:45:0											
		12:06:2											
		12:07:5											
		13:11:2											
		13:12:5											
		15:23:2											
		15:24:2											
2/5/13	Tue	7:52:43	[Redacted]		8:18:08	1:03:00		6:45:08	7:15	0.25	0.25	(b) (3)-P.L. 86-36 (b) (6)	
		7:54:06											
		16:37:57											
		16:39:00											
2/8/13	Wed	9:42:39	[Redacted]		8:46:17		Y	8:46:17	8:45	0.00	0.00		
		9:44:03											
		15:34:08											
		15:35:32											
		15:47:36											
2/7/13	Thu	9:19:58	[Redacted]		7:40:49		Y	7:40:49	7:30	0.00	0.00		
		9:21:24											
		14:28:33											
		14:29:58											
		14:45:52											
2/8/13	Fri	9:20:27	[Redacted]		7:27:21			6:57:21	6:45	0.00	0.00		
		9:21:51											
		12:24:39											
		12:26:05											
		13:26:24											
2/11/13	Mon	9:05:53	[Redacted]		8:18:43	1:07:00		6:46:43	7:45	0.75	-0.50	0.25	5 credit for lunch
		9:07:08											
		9:07:18											
		15:33:16											
		15:33:51											
		15:38:27											
		15:38:02											
		15:51:46											
17:27:52													
2/12/13	Tue	8:09:16	[Redacted]		8:21:59			7:51:59	8:00	0.00	0.00	(b) (3)-P.L. 86-36	
		8:10:44											
		15:27:33											
		15:30:03											
		15:34:49											
		15:36:17											
		15:50:05											
		17:29:27											
		9:20:11											
		8:50:11											
8:30													
-0.25													
0.25													

UNCLASSIFIED

Classified By [Redacted]
 Derived From: NSA/CSSM 1-5.2
 Dated: 20070108
 Declassify On: OADR
 Release: 2019-04
 NSA:07976

Date	DOW	Time	Location	Gaps	(Y)				Hours Discrepant	Net Discrepant	Notes	
					Access Total	Total GAP(s)	No lunch Claimed	Net Time				Hours Claimed
2/13/13	Wed	10:24:46 10:33:17 10:34:45 15:43:08 15:44:34 15:51:08		0:08								
				0:08	5:26:23			4:56:23	5:00	0.00		
2/14/13	Thu	8:18:33 8:20:05 9:20:43 9:22:53 12:59:58 13:04:11		0:02								
					4:45:38		Y	4:45:38	4:30	-0.25	-0.25	
2/15/13	Fri	11:29:13 11:31:14 15:06:47 15:10:50 17:30:12 17:32:04		0:04								
					6:02:51		Y	6:02:51	6:00	0.00	0.00	
2/19/13	Tue	9:33:57 9:35:57 17:52:25 17:54:10										
					8:20:13			7:50:13	7:30	-0.25	-0.25	
2/20/13	Wed	8:58:36 9:05:10 9:06:37 11:16:17 11:17:55 13:27:28 15:04:05 16:07:14 18:31:14		0:08 2:09 1:03								
					9:34:38	3:12:00	Y	6:22:38	7:45	1.25	-1.25	0.00
2/21/13	Thu	9:40:47 9:42:32 12:32:37 12:34:19 13:19:50 17:43:25		0:45								
					8:02:38			7:32:38	7:30	0.00	0.00	
2/22/13	Fri	8:23:54 8:24:09 8:26:25 8:27:42 10:57:27 10:58:41 11:15:49 12:33:08 15:31:30 15:33:05 15:48:48 17:28:31		2:29 1:17 0:13								
					9:04:37	3:46:00		4:48:37	9:30	4.50	-4.00	0.50

(b) (3) - P.L. 86-36
(b) (6)

Error: No entrance to [redacted]

(b) (3) - P.L. 86-36

meeting in [redacted] then Offsite with Chief of [redacted]

Classified By [redacted]

Declassify On: NSA/CSS [redacted]

2018

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes	
2/28/13	Tue	8:47:17	[Redacted]											
		9:35:44												
		12:52:03		3:16										
		14:01:05												
		14:08:29												
2/27/13	Wed	18:50:22			10:03:05	3:16:00		6:17:05	9:30	3:00	1.50	1.50	Offsite meeting at [Redacted] Office (verified by [Redacted])	
		10:31:08												
		11:29:41												
		11:37:44												
		15:03:35												
2/28/13	Thu	15:08:29												
		18:02:38												
		18:18:30												
		19:04:43												
		8:57:32												
		8:59:01												
		8:59:08												
		9:59:12												
		13:58:56												
		14:02:03												
3/1/13	Fri	16:26:33												
		16:28:20												
		16:41:05												
		16:41:10												
		17:39:06												
3/4/13	Mon	6:55:32												
		6:56:52												
		14:37:36												
		14:40:58												
3/5/13	Tue	7:45:26												
		7:58:59												
		8:01:02												
		12:31:13												
		12:31:37												
3/7/13	Thu	16:43:35												
		16:44:56												
		7:10:18												
		7:11:43												
		12:37:26												
3/8/13	Fri	12:39:46												
		13:27:17												
		15:22:19												
		15:53:14												
		17:49:08												
3/7/13	Thu	7:05:31												
		7:06:50												
		10:58:11												
		11:00:06												
		15:48:00												
3/8/13	Fri	15:49:32												
		8:56:13												
		8:44:01												
		8:14:01												
		8:00:00												

UNCLASSIFIED

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Classified By [Redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070208
Declassify On: 3028-01

Date	DOW	Time	Location	Gaps	(Y)			Net Time	Hours Claimed	Discrepant Hours	ADI	Net Discrepant Hours	Notes
					Access Total	Total GAP(s)	No lunch Claimed						
		9:57:33											
		10:18:16		0:20									
		12:00:16											
		12:01:36											
		12:01:43											
		12:43:52		0:42									
		12:45:26											
		12:45:30											
		12:45:36											
		15:35:06											
		15:36:42											
3/12/13	Tue	9:00:50			6:40:29	Y	6:40:29	5:15	-1.25	0.75		-0.50	(b) (3) - P.L. 86-36 (b) (6)
		9:02:02											
		15:34:13											
		15:35:55											
		17:04:51		1:28									
		19:25:26											
3/13/13	Wed	9:00:55			10:24:36	Y	1:28:00	8:56:36	8:45	0.00		0.00	
		9:02:22											
		15:51:10											
		15:52:43											
		16:27:14		0:34									
		18:36:42			9:35:47	Y		9:35:47	8:45	-0.75		-0.75	
3/14/13	Thu	9:10:42											
		9:48:12											
		10:27:42		0:39									
		15:38:16			6:27:34			5:57:34	6:00	0.00		0.00	
3/15/13	Fri	10:10:28											
		11:21:46											
		11:29:52		0:08									
		12:54:20											
		12:55:32											
		13:16:11		0:20									
		13:19:46											
		17:04:23			6:53:55			6:23:55	6:30	0.00		0.00	
3/18/13	Mon	8:09:10											
		8:10:32											
		15:36:54											
		15:38:17			7:29:07	Y		7:29:07	7:15	0.00		0.00	
3/19/13	Tue	9:16:12											
		9:17:38											
		14:44:29											
		14:45:58		0:01									(b) (3) - P.L. 86-36
		15:34:52											
		15:38:18											
		15:48:53		0:12									
		17:18:09			8:02:57	Y		8:02:57	7:45	-0.25		-0.25	
3/20/13	Wed	9:16:25											
		9:18:04											
		16:04:33											

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(a)	No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
3/21/13	Thu	16 20 27	[Redacted]	0 15	8:05:10	Y	Y	8:05:10	7:30	-0.50		-0.50	
		17 21 36											
		8 55 20											
		8 56 48											
		12 16 18											
		12 20 56											
		12 45 14											
		12 48 42											
		15 19 40											
		15 34 06											
3/22/13	Fri	17 30 27	[Redacted]	0 24	8:36:26	Y	Y	8:06:26	8:00	0.00		0.00	
		17 31 46											
		11 38 57											
		13 45 02											
3/25/13	Mon	13 47 44	[Redacted]	0 02	7:19:35	Y	Y	6:49:35	9:30	7.50	7.50	0.00	Meeting [Redacted] verified by [Redacted]
		18 58 32											
		12 39 16											
		17 42 54											
3/26/13	Tue	17 42 54	[Redacted]	0 14	5:03:38	Y	Y	5:03:38	5:00	0.00		0.00	
		9 22 41											
		10 24 10											
		13 15 31											
		15 54 46											
		16 14 37											
3/27/13	Wed	17 43 50	[Redacted]	2 51	8:21:09	Y	Y	5:00:09	7:45	2.50	2.50	0.00	[Redacted] meeting with [Redacted] verified by [Redacted]
		8 15 45											
		8 17 38											
		15 31 06											
		15 32 31											
		15 48 23											
3/28/13	Thu	17 27 58	[Redacted]	0 19	9:12:13	Y	Y	8:42:13	8:30	0.00		0.00	
		8 15 45											
		8 17 38											
		15 31 06											
		15 32 31											
		15 48 23											
		17 27 58											
		7 29 15											
3/29/13	Fri	7 31 13	[Redacted]	0 02	11:01:39	Y	Y	8:56:39	8:45	0.00		0.00	
		8 13 21											
		8 15 31											
		10 25 50											
		10 27 26											
		12 33 10											
		18 30 54											
		8 48 57											
4/1/13	Mon	8 48 22	[Redacted]	2 06	8:29:42	Y	Y	7:59:42	8:15	0.25		0.25	
		12 52 16											
		12 58 02											
		13 28 02											
		13 33 01											
		14 16 39											
4/1/13	Mon	17 16 39	[Redacted]	0 43	8:52 28	Y	Y	8:53 55	8:53 55	0.00		0.00	
		8 52 28											
		8 53 55											
4/1/13	Mon	15 37 24	[Redacted]		15 37 24	Y	Y	15 37 24	15 37 24	0.00		0.00	

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

Classified By: [Redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: 20281101

UNCLASSIFIED

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	No lunch Claimed (Y)	Net Time	Hours Claimed	Discrepant Hours	ADI	Net Discrepant Hours	Notes
		15:38:49			6:46:21		Y	6:46:21	6:30	-0.25		-0.25	
4/2/13	Tue	9:20:14 9:22:04 15:38:27 15:40:17 16:00:27 17:40:59		0:20	8:20:45			7:50:45	7:30	-0.25		-0.25	
4/3/13	Wed	9:30:25 16:27:01			6:56:36		Y	6:56:36	7:00	0.00		0.00	(b) (3) - P.L. 86-36 (b) (6)
4/4/13	Thu	10:21:40 10:28:37 15:33:49 15:35:15 16:05:04 17:36:49		0:29	7:15:09			6:45:09	6:30	-0.25		-0.25	
4/5/13	Fri	9:54:59 9:56:25 11:14:04 11:15:17 11:42:10 13:22:23 13:26:14 15:25:59 15:30:08 17:31:13		0:28 0:03 0:04	7:36:14			7:06:14	7:00	0.00		0.00	
4/9/13	Tue	10:53:52 11:45:39 12:04:17 12:06:18 17:18:52 17:21:00		0:18	6:27:08		Y	6:27:08	6:00	-0.25	0.25	0.00	
4/10/13	Wed	9:04:32 16:49:29			7:44:57		Y	7:44:57	7:45	0.00		0.00	
4/11/13	Thu	8:51:15 9:05:49 9:34:23 12:07:29 12:12:06 13:38:46 13:40:30 17:40:07		0:28 1:26	8:48:52	1:26:00	Y	7:22:52	7:15	0.00		0.00	(b) (3) - P.L. 86-36
4/12/13	Fri	9:02:37 9:04:00 12:11:24 12:12:11 12:13:48 12:15:21 13:07:43 16:02:08		0:00 0:52									

Classified By

Derived From: NSA/CSSM 1-12

Dated: 20070108

Declassify On: 20281101

Date	DOW	Time	Location	Gaps	Access Total	Total GAP(s)	(Y) No lunch Claimed	Net Time	Hours Claimed	Discrepant Hours	ADJ	Net Discrepant Hours	Notes
		18:03:30			9:00:53		Y	9:00:53	8:00	-1.00	1.00	0.00	
												12.50	20 November 2012-12 April 2013 HOURS
												176.75	TOTAL HOURS
												14.00	positive discrepancies from 10 jan-12 apr (after notification of OIG inquiry)
												3.00	positive discrepancies from 12 apr- 9 jan (before notification of OIG inquiry)
												149.00	total negative discrepancies for year
												6.00	negative discrepancies from 10 jan - 12 apr
												143.00	negative discrepancies from 12 apr - 10 jan
												182.00	
												-5.25	

(b) (3) -P.L. 86-36
(b) (6)

(b) (3) -P.L. 86-36

Classified By [redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070108
Release On: 20301101
NSA:07982

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

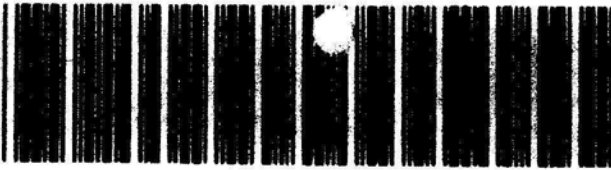
IV-13-0041

APPENDIX C

(U) Timesheets

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



(b) (6)

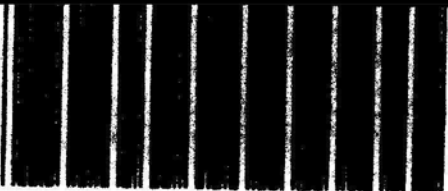
TIMESHEET FORMAT 1 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN	[Redacted]		NAME (Last, First Middle)				SID/UID	PP ENDING (Reg)	PLT ROT	SFT ROT						
TAG/BLK	ACT UIC (Agency)	DIST (Org)	[Redacted]				TimeKeeper's SID	04/21/12								
STD JON	[Redacted]		[Redacted]				HOURS OF WORK (AWS 1.6 & 8)		(To)							
	AWB	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
TOUR	5														80 00	
TYPE/SHIFT																
GRADED NITE DIFF																
WEEK	DAY	TYPE HOUR	HOURS	JOB ORDER NUMBER				E/M OTHER	LAST HOUR	TMP SET	NITE DIFF	I/U NO				
1	2	KA	8					DA								
1	3	KA	8					DA								
1	4	KA	8					DA								
1	5	RG	8													
1	6	RG	8													
2	2	RG	8	(b) (3) - P.L. 86-36												
2	3	RG	8	(b) (6)												
2	4	RG	8													
2	5	RG	8													
2	6	RG	8													
AL	4	SL	4	COMP	CRED	LWOP	24	TIME OFF	ML	TRAVEL COMP	Protected AA					
REG	56	OT		COMP/CREDIT	HOL	SUN	2ND	3RD	ND	E/M	24	LV	NPLV	24		
	WEEK 1							HOURS WORKED	WEEK 2							HOURS WORKED
	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED		
SUN																
MON								1030	1900					8		
TUE								0645	1515					8		
WED								0700	1530					8		
THU	0700	1530					8	0700	1530					8		
FRI	0700	1530					8	0700	1530					8		
SAT																
REMARKS								CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.								
(b) (3) - P.L. 86-36								CERTIFIER, Secure Phone Non-Secure Phone SID								
								968-8505								
EMPLOYEE'S SIGNATURE								CERTIFIER'S SIGNATURE								

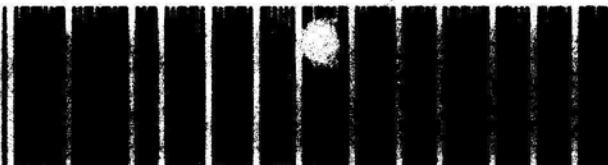
FORM P3091A 02 JUN 2011 REV 22 NSN 7540-PM-001-5538
Supersedes All previous versions of P3091A which are obsolete

Derived From _____
Dated _____
Declassify On _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Req		NAME (Last, First Middle) ** Required to apply Digital Signature				SIDUID *Req		PP ENDING *Req		PLT ROT SFT ROT								
TAG/BLK	ACT UIC (Agency) *Req	DST (Org) *Req						05/05/12										
				Timekeeper SID				HOURS OF WORK (AMS 0.1, A.S. B) (From)		(To)								
STD JON																		
TOUR Required 5																		
TYPE/SHIFT																		
GRADED NITE DIFF																		
JOB ORDER NUMBER / DESCRIPTION			TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT							
Regular Hours - Graded			70	RG	1	8	8	8	8	8								
Travel Comp Time Taken			10	CF	2				2.00	8.00								
(b) (3) - P.L. 86-36 (b) (6)					1													
					2													
					1													
					2													
REG	70	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	10	NP/LV						
				WEEK 1				WEEK 2										
	IN	OUT	IN	OUT	IN	OUT	H O L	M E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M E O A L	HOURS WORKED
SUN																		
MON	0800	1630						8	0700	1530								8
TUE	0800	1630						8	0700	1530								8
WED	0700	1530						8	0700	1530								8
THU	0700	1530						8	0700	1330								6
FRI	0700	1530						8										
SAT																		
REMARKS									CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.									
(b) (3) - P.L. 86-36									CERTIFIER'S PHONE (Secure) . . . (Non-Secure) SID									
									968-7290									
EMPLOYEE'S SIGNATURE									CERTIFIER'S SIGNATURE									

Supersedes All previous versions of P3081B which are obsolete

Derived From: _____
Date: _____
Declassify On: _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



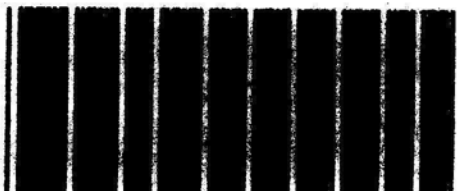
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Req	NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT	SFT ROT																																																																																																																																																																																				
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req		05/19/12																																																																																																																																																																																						
	N		Timekeeper SID *Req	HOURS OF WORK (AWS 0,1,6 & 8)																																																																																																																																																																																						
STD JCN				(From)	(To)																																																																																																																																																																																					
<table border="1"> <tr> <th></th> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td>TOUR Required</td> <td>5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TYPE/SHIFT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>GRADED RATE DIFF</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTAL HOURS</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>80.00</td> </tr> </table>								SUN	MON	TUE	WED	THU	FRI	SAT	TOUR Required	5							TYPE/SHIFT								GRADED RATE DIFF								TOTAL HOURS							80.00																																																																																																																																												
	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																																																																																			
TOUR Required	5																																																																																																																																																																																									
TYPE/SHIFT																																																																																																																																																																																										
GRADED RATE DIFF																																																																																																																																																																																										
TOTAL HOURS							80.00																																																																																																																																																																																			
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																																																																																	
Regular Hours - Graded	50 RG	1		8	8	8	8	8																																																																																																																																																																																		
Travel Comp Time-Taken	21 CF	2		8	7.5	3.5																																																																																																																																																																																				
Credit Earned	1.25 CD	1				5.00	8.00	8.00																																																																																																																																																																																		
		2		0.25		0.50																																																																																																																																																																																				
(b) (3) - P.L. 86-36		1																																																																																																																																																																																								
(b) (6)		2																																																																																																																																																																																								
		1																																																																																																																																																																																								
		2																																																																																																																																																																																								
REG	50	OT	COMP/ CREDIT	1.25	HOL	SUN	2ND	3RD	ND	E/H	LV	21	NP/PLV																																																																																																																																																																													
<table border="1"> <tr> <th rowspan="2"></th> <th colspan="6">WEEK 1</th> <th rowspan="2">H O L</th> <th rowspan="2">M N E O A L</th> <th rowspan="2">HOURS WORKED</th> <th colspan="6">WEEK 2</th> <th rowspan="2">H O L</th> <th rowspan="2">M N E O A L</th> <th rowspan="2">HOURS WORKED</th> </tr> <tr> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> </tr> <tr> <td>SUN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>MON</td> <td>0700</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0645</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8.25</td> </tr> <tr> <td>TUE</td> <td>0700</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0700</td> <td>1500</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>7.5</td> </tr> <tr> <td>WED</td> <td>0700</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0600</td> <td>1000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td>4</td> </tr> <tr> <td>THU</td> <td>0645</td> <td>1745</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8.5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>FRI</td> <td>0700</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SAT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>															WEEK 1						H O L	M N E O A L	HOURS WORKED	WEEK 2						H O L	M N E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	SUN																				MON	0700	1530							8	0645	1530								8.25	TUE	0700	1530							8	0700	1500								7.5	WED	0700	1530							8	0600	1000							X	4	THU	0645	1745							8.5											FRI	0700	1530							8											SAT																			
	WEEK 1						H O L	M N E O A L	HOURS WORKED	WEEK 2						H O L	M N E O A L	HOURS WORKED																																																																																																																																																																								
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT				IN	OUT																																																																																																																																																																						
SUN																																																																																																																																																																																										
MON	0700	1530							8	0645	1530								8.25																																																																																																																																																																							
TUE	0700	1530							8	0700	1500								7.5																																																																																																																																																																							
WED	0700	1530							8	0600	1000							X	4																																																																																																																																																																							
THU	0645	1745							8.5																																																																																																																																																																																	
FRI	0700	1530							8																																																																																																																																																																																	
SAT																																																																																																																																																																																										
REMARKS														<p>CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.</p>																																																																																																																																																																												
(b) (3) - P.L. 86-36														<p>CERTIFIER'S PHONE (Secure) . . . (Non-Secure) SID</p> <p>968-7200</p>																																																																																																																																																																												
EMPLOYEE'S SIGNATURE														CERTIFIER'S SIGNATURE																																																																																																																																																																												

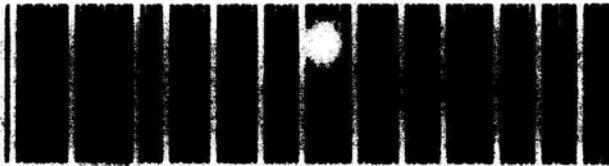
Supersedes All previous versions of P3081B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN	NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT SFT ROT
TAG/BLK	ACT LOC (Agency) *Req	DIST (Org) *Req		06/02/12	
	N		Timekeeper SID *Req	HOURS OF WORK (AWS 6.1.6.8) (From)	(To)
STD JON					

TOUR Required	5											80.00
TYPE/SHIFT		LHD										
GRADED NITE DIFF												
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT			
Regular Hours -- Graded	61 RG	1		7	8.5	8.5	8	5				
		2				8	8	8				
Sick Leave	.9 LS	1		0.50								
		2				8.50						
Holiday Leave	8 LH	1										
		2		8.00								
Administrative Leave	2 LN	1						2.00				
		2										

(b) (3) - P.L. 86-36
(b) (6)

REG	61	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	19	NPLV						
WEEK 1				WEEK 2														
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A	HOURS WORKED
SUN																		
MON	0530	1300							7									X
TUE	0900	1800							8.5									
WED	0900	1800							8.5	0800	1830							8
THU	0700	1530							8	0700	1530							8
FRI	0530	1030						X	5	0700	1530							8
SAT																		

REMARKS Admin leave granted by director of NSA/CSS (b) (3) - P.L. 86-36	CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period. CERTIFIER'S PHONE (Secure) 968-7290 (Non-Secure) SID
CERTIFIER'S SIGNATURE	

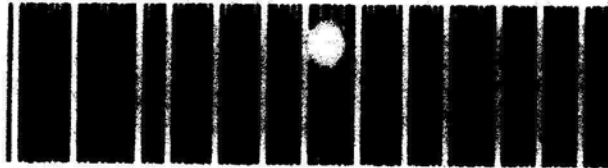
FORM 3000-100-01 FEB 2012 REV 3.0 WORK: 12047-1001-9338
Supersedes All previous versions of P3001B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **R	NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT SFT ROT				
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req		06/16/12					
	N		Timekeeper SID *Req	HOURS OF WORK (AWS 0.1, 0.5, 0.75)	(From) (To)				
STD JON									
YOUR Required	5				80.00				
TYPE/SHIFT									
GRADED NITE DIFF									
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	56	RG	1	8	8				
			2	8	8	8	8	8	
Title Off Award	24	LY	1			8.00	8.00	8.00	
			2						
Credit Earned	0.75	CD	1						
			2					0.75	
			1						
			2						
			1						
			2						

(b) (3) - P.L. 86-36
(b) (6)

REG	56	OT	COMP/ CREDIT	0.75	HOL	SUN	2ND	3RD	ND	E/H	LV	24	NP/LV					
WEEK 1																		
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED
SUN																		
MON	0745	1615							8	0645	1515							8
TUE	0700	0915	1200	1815					8	0700	1530							8
WED										0730	1600							8
THU										0730	1600							8
FRI										0730	1645							8.75
SAT																		

REMARKS

(b) (3) - P.L. 86-36

EMPLOYEE'S SIGNATURE

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

CERTIFIER'S PHONE (Secure) (Non-Secure) SID

4108548873

CERTIFIER'S SIGNATURE

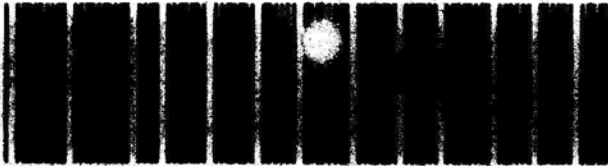
Supersedes All previous versions of P3091B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~
 CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN *R	NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT				
TAG/BLK	ACT LIC (Agency) *Req	DIST (Org) *Req		06/30/12	SFT ROT				
	N		Timesheet SID *Req	HOURS OF WORK (AWS & TAA S) (From)	(To)				
STD JON									
TOUR Required	5.					80.00			
TYPE/SHIFT									
GRADED/NITE DIFF									
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	78.5	RG	1	5	8	8.5	8	8.5	
			2	8	8	8	8	8.5	
Sick Leave	1.5	LS.	1	1.50					
			2						
			1						
			2						
			1						
			2						

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
 (b) (6)

REG	78.5	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	1.5	NPLV						
WEEK 1							WEEK 2											
	IN	OUT	IN	OUT	IN	OUT	H O L	M NE O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M NE O A	HOURS WORKED
SUN																		
MON	1100	1630							5	0900	1730							8
TUE	0600	1630							8	0730	1600							8
WED	0600	1700							8.5	0700	1530							8
THU	0730	1600							8	0745	1615							8
FRI	0600	1700							8.5	0830	1730							8.5
SAT																		

REMARKS	CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.	
	CERTIFIER'S PHONE (Secure) 968-7290	(Non-Secure) SID
EMPLOYEE'S SIGNATURE	CERTIFIER'S SIGNATURE	

Superseded All previous versions of P30818 which are obsolete

Derived From: _____
 Dated: _____
 Declassify On: _____



~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~
 CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN *Req	NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT SFT ROT				
TAG/BLK	ACT/UC (Agency) *Req	DIST (Org) *Req	07/14/12						
	N		Timekeeper SID *Req	HOURS OF WORK (AWS 0 (8.8.8)) (From) (To)					
STD JON									
TOUR Required	5					80.00			
TYPE/SHIFT	LH 0								
GRADED NITE DIFF									
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours - Graded	70 RG	1		8	6		8	8	
Administrative Leave	2 LN	2		6.5	8.25	8.25	9	8	
Holiday Leave	8 LH	1				8.00			
		2							
		1							
		2							
		1							
		2							

(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36

REG	70	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	E/M	LV	10	NPALV			
WEEK 1													WEEK 2		
	IN	OUT	IN	OUT	IN	OUT	HOL	IN	OUT	IN	OUT	HOL	IN	OUT	HOURS WORKED
SUN															
MON	0900	1730							8	0930	1630				6.5
TUE	0700	1300					X		6	0800	1645				8.25
WED							X			0800	1645				8.25
THU	0830	1700							8	0700	1630				9
FRI	0900	1730							8	0800	1630				8
SAT															

REMARKS

EMPLOYEE'S SIGNATURE

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

CERTIFIER'S PHONE (Secure) 968-7290 (Non-Secure) SID

CERTIFIER'S SIGNATURE

Supersedes All previous versions of P30818 which are obsolete

Derived From: _____
 Dated: _____
 Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN	NAME (Last First Middle)		SID/BID	PP ENDING	PLT ROT SFT ROT										
TAG/BLK	(Agency)	DIST (Org)		07/28/12											
	N		Timekeeper SID	HOURS OF WORK (ANS 91.6 & 9) (From) (To)											
STD JON															
	AW	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR	5.														80 00
TYPE/SHIFT															
GRADED															
NITE DIFF															
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT					
Regular Hours -- Graded	74.5	RG	1			8.5	8.5	8.5	8						
			2		8	9	9	8	7						
Sick Leave	5.5	LS	1	5.50											
			2												
Credit Earned	7	CD	1												
			2							7.00					
			1												
			2												
			1												
			2												
REG	74.5	OT	COMP/CREDIT	7	HOL	SUN	2ND	3RD	ND	E/H	LV	5.5	NP/LV		
WEEK 1															
	IN	OUT	IN	OUT	IN	OUT	H O L	NE O A	HOURS WORKED	WEEK 2					
	IN	OUT	IN	OUT	IN	OUT	H O L	NE O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT
SUN															
MON										0700	1530				8
TUE	0800	1700							8.5	0700	1630				9
WED	0730	1630							8.5	0700	1630				9
THU	0730	1630							8.5	0700	1530				8
FRI	0930	1800							8	0700	1430				7
SAT										0800	1530				7
REMARKS										CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.					
(b) (3) - P.L. 86-36										CERTIFIER'S PHONE (Secure)		(Non-Secure)		SID	
										968-7290					
EMPLOYEE'S SIGNATURE															

Supersedes All previous versions of P-3081B which are obsolete

Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT	SFT ROT																																																																																																																																																								
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			08/11/12																																																																																																																																																										
	N			Timekeeper SID *Req	HOURS OF WORK (AWS 61.8.8.8) (From) (To)																																																																																																																																																										
STD JON																																																																																																																																																															
<table border="1"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>YOUR Required</td> <td>5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>80.00</td> </tr> <tr> <td>TYPES/SHIFT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>GRADED NITE DIFF</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>																YOUR Required	5						80.00	TYPES/SHIFT								GRADED NITE DIFF																																																																																																																															
YOUR Required	5						80.00																																																																																																																																																								
TYPES/SHIFT																																																																																																																																																															
GRADED NITE DIFF																																																																																																																																																															
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																																																					
Regular Hours - Graded		72	RG	1	8.5	6	8	8	8																																																																																																																																																						
				2		9	8	7.75	8.75																																																																																																																																																						
Sick Leave		8	LS	1																																																																																																																																																											
				2	8.00																																																																																																																																																										
				1																																																																																																																																																											
				2																																																																																																																																																											
				1																																																																																																																																																											
				2																																																																																																																																																											
				1																																																																																																																																																											
				2																																																																																																																																																											
REG	72	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	4TH	LV	8	NP/LV																																																																																																																																																				
<table border="1"> <tr> <td colspan="6">WEEK 1</td> <td colspan="6">WEEK 2</td> </tr> <tr> <td></td> <td>IN</td> <td>OUT</td> <td>IN</td> <td>OUT</td> <td>IN</td> <td>OUT</td> <td>H O L</td> <td>HOURS WORKED</td> <td>IN</td> <td>OUT</td> <td>IN</td> <td>OUT</td> <td>IN</td> <td>OUT</td> <td>H O L</td> <td>HOURS WORKED</td> </tr> <tr> <td>SUN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>MON</td> <td>0730</td> <td>1630</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8.5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TUE</td> <td>0700</td> <td>1330</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>6</td> <td>0900</td> <td>1830</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>9</td> </tr> <tr> <td>WED</td> <td>0730</td> <td>1600</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0930</td> <td>1800</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> </tr> <tr> <td>THU</td> <td>0600</td> <td>1430</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0900</td> <td>1715</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>7.75</td> </tr> <tr> <td>FRI</td> <td>0900</td> <td>1730</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0900</td> <td>1815</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8.75</td> </tr> <tr> <td>SAT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>												WEEK 1						WEEK 2							IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	SUN																	MON	0730	1630						8.5									TUE	0700	1330						6	0900	1830						9	WED	0730	1600						8	0930	1800						8	THU	0600	1430						8	0900	1715						7.75	FRI	0900	1730						8	0900	1815						8.75	SAT																
WEEK 1						WEEK 2																																																																																																																																																									
	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED																																																																																																																																															
SUN																																																																																																																																																															
MON	0730	1630						8.5																																																																																																																																																							
TUE	0700	1330						6	0900	1830						9																																																																																																																																															
WED	0730	1600						8	0930	1800						8																																																																																																																																															
THU	0600	1430						8	0900	1715						7.75																																																																																																																																															
FRI	0900	1730						8	0900	1815						8.75																																																																																																																																															
SAT																																																																																																																																																															
REMARKS																																																																																																																																																															
(b) (3) - P.L. 86-36																																																																																																																																																															
<p>CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.</p> <p>CERTIFIER'S PHONE (Secure) 968-7290 (Non-Secure) SID</p>																																																																																																																																																															
EMPLOYEE'S SIGNATURE						CERTIFIER'S SIGNATURE																																																																																																																																																									

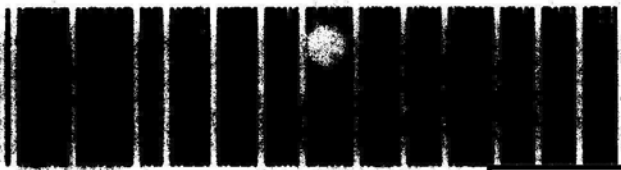
Supersedes All previous versions of P3091B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

(b) (3) - P.L. 86-36
 (b) (6)

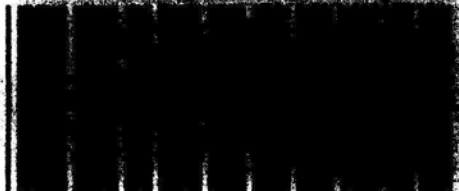
TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req		RP ENDING *Req		PLT ROT		SFT ROT													
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req		Timesheet SID *Req		08/25/12		HOURS OF WORK (ANS 5.1.A.9) (From)		(To)													
STD JON																							
TOUR Required 5																							
TYPE/SHIFT																							
GRADED NITE DFF																							
JOB ORDER NUMBER / DESCRIPTION			TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT												
Regular Hours -- Graded			73.5	RG	1	8.5	8.75		8	8													
					2	8.25	8	8	8	8													
Annual Leave			6.5	LA	1			6.50															
					2																		
Credit Earned			5	CD	1																		
					2						5.00												
					1																		
					2																		
					1																		
					2																		
REG	73.5	OT	COMP/CREDIT	5	HOL	SUN	2ND	3RD	ND	EAH	LV	6.5	NP/LV										
WEEK 1												WEEK 2											
	IN	OUT	IN	OUT	IN	OUT	HOL	NE O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOL	NE O A	HOURS WORKED					
SUN																							
MON	0800	1700							8.5	0845	1830							8.25					
TUE	0800	1815							8.75	0900	1730							8					
WED										0845	4515							8					
THU	0800	1730							8	0700	1530							8					
FRI	0830	1500							8	0830	1700							8					
SAT										1145	1645							5					
REMARKS												CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period. CERTIFIER'S PHONE (Secure) 968-8438 (Non-Secure) SID											
EMPLOYER'S SIGNATURE												CERTIFIER'S SIGNATURE											

(b) (3) - P.L. 86-36

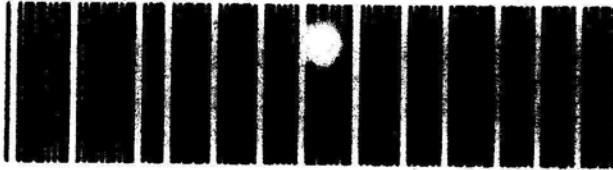
Supersedes All previous versions of P3081B which are obsolete

Derived From: _____
 Date: _____
 Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature	SID/UID *Req	PP ENDING *Req	PLT ROT SFT ROT
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req		09/08/12	
	D		Timekeeper SID *Req	HOURS OF WORK (AWS 0.1 & 0.8) (From)	(To)
STD JON					

TOUR	5	SUN	MON	TUE	WED	THU	FRI	SAT
Required	5							
TYPE/SHIFT			LN 0					
GRADED								
NITE DIFF								

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours - Graded	62	RG	1	7.25	7.5	8	8		
			2		8.25	8	9	8	
Administrative Leave	2	LN	1					2.00	
			2						
Holiday Leave	8	LH	1	8.00					
			2						
Annual Leave	8	LA	1		8.00				
			2						

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
(b) (6)

REG	62	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	EM	LV	18	NPLV
WEEK 1												
	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	WEEK 2			
	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	IN	OUT	IN	OUT
SUN												
MON	0845	1630						7.25				
TUE									0630	1515		8.25
WED	0800	1600						7.5	0700	1530		8
THU	0830	1800						8	0700	1630		9
FRI	0545	1145						6	0800	1630		8
SAT												

REMARKS
Administrative leave granted by director of NSA/CSC

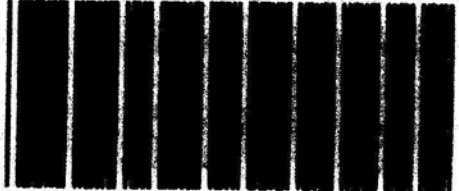
CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.
CERTIFIERS PHONE (Secure) 968-7290 (Non-Secure) SID

EMPLOYEE'S SIGNATURE

CERTIFIERS SIGNATURE

Supersedes All previous versions of P3081B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

(b) (3) - P.L. 86-36
(b) (6)

SSN *Required		NAME (Last, First Middle) ** Required to apply Digital Signature				SID/UID *Req	PP-Ending *Req	SFT NOT																																																																																																																																																																																														
TAG/BLK	ACT ORC (Agency) *Req	DIST (Org) *Req				09/22/12																																																																																																																																																																																																
	N					Timekeeper SID *Req	HOURS OF WORK (AWS 0.1 & 5) (From) (To)																																																																																																																																																																																															
STD JON																																																																																																																																																																																																						
<table border="1"> <tr> <th>TOUR</th> <th>Req</th> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td>5</td> <td>.</td> <td>.</td> <td>.</td> <td>.</td> <td>.</td> <td>.</td> <td>.</td> <td>.</td> </tr> </table>								TOUR	Req	SUN	MON	TUE	WED	THU	FRI	SAT	5																																																																																																																																																																													
TOUR	Req	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																																																																																														
5																																																																																																																																																																																														
TYPE/SHIFT								80.00																																																																																																																																																																																														
GRADED NITE DIFF																																																																																																																																																																																																						
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																																																																																												
Regular Hours - Graded		30	RG	1	9	9		8.5	6.25	6.25																																																																																																																																																																																												
Time Off Award		24	LY	1																																																																																																																																																																																																		
				2	8.00	8.00	8.00																																																																																																																																																																																															
Annual Leave		8	LA	1			8.00																																																																																																																																																																																															
				2																																																																																																																																																																																																		
				1																																																																																																																																																																																																		
				2																																																																																																																																																																																																		
Sick Leave		9	LS	1					1.00																																																																																																																																																																																													
				2	8.00																																																																																																																																																																																																	
REG	39	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	41	NPLV																																																																																																																																																																																										
<table border="1"> <tr> <th rowspan="2"></th> <th colspan="6">WEEK 1</th> <th rowspan="2">H O L</th> <th rowspan="2">M N E O A</th> <th rowspan="2">HOURS WORKED</th> <th colspan="6">WEEK 2</th> <th rowspan="2">H O L</th> <th rowspan="2">M N E O A</th> <th rowspan="2">HOURS WORKED</th> </tr> <tr> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> </tr> <tr> <td>SUN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>MON</td> <td>0600</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>9</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TUE</td> <td>0600</td> <td>1530</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>9</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>WED</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>THU</td> <td>0900</td> <td>1800</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>8.5</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>FRI</td> <td>0645</td> <td>1330</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>6.25</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SAT</td> <td>0900</td> <td>1515</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td>6.25</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>													WEEK 1						H O L	M N E O A	HOURS WORKED	WEEK 2						H O L	M N E O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	SUN																						MON	0600	1530							9													TUE	0600	1530							9													WED																						THU	0900	1800							8.5													FRI	0645	1330							6.25													SAT	0900	1515						X	6.25												
	WEEK 1						H O L	M N E O A	HOURS WORKED	WEEK 2						H O L	M N E O A	HOURS WORKED																																																																																																																																																																																				
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT				IN	OUT																																																																																																																																																																																		
SUN																																																																																																																																																																																																						
MON	0600	1530							9																																																																																																																																																																																													
TUE	0600	1530							9																																																																																																																																																																																													
WED																																																																																																																																																																																																						
THU	0900	1800							8.5																																																																																																																																																																																													
FRI	0645	1330							6.25																																																																																																																																																																																													
SAT	0900	1515						X	6.25																																																																																																																																																																																													
REMARKS																																																																																																																																																																																																						
(b) (3) - P.L. 86-36																																																																																																																																																																																																						
<p>CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.</p> <p>CERTIFIER'S PHONE (Secure) 968-7290 (Non-Secure) SID</p> <p>CERTIFIER'S SIGNATURE</p>																																																																																																																																																																																																						

FORM P-3091B 26 FEB 2012 REV 3.0 NSN: 7 980-PW-001-8838
Supersedes All previous versions of P-3091B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SID/ID *Req	PF ENDING *Req	PLT ROT SFT ROT																																																																																																																										
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			10/06/12																																																																																																																											
	N			Timesheeter SID *Req	HOURS OF WORK (AWS 51.1.A.8) (From) (To)																																																																																																																											
STD JON																																																																																																																																
<table border="1"> <tr> <th>TOUR Required</th> <th>5</th> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>80.00</td> </tr> </table>							TOUR Required	5	SUN	MON	TUE	WED	THU	FRI	SAT									80.00																																																																																																								
TOUR Required	5	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																								
								80.00																																																																																																																								
<table border="1"> <tr> <th>JOB ORDER NUMBER / DESCRIPTION</th> <th>TYPE TOTAL</th> <th>WEEK</th> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td>Regular Hours - Graded</td> <td>76</td> <td>RG</td> <td>1</td> <td>8.25</td> <td>8.25</td> <td>8</td> <td>9.25</td> <td>8.25</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>2</td> <td>7</td> <td>7.25</td> <td>7.75</td> <td>8</td> <td>4</td> <td></td> </tr> <tr> <td>Administrative Leave</td> <td>4</td> <td>LN</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td>4.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT	Regular Hours - Graded	76	RG	1	8.25	8.25	8	9.25	8.25					2	7	7.25	7.75	8	4		Administrative Leave	4	LN	1					4.00					2										1										2										1										2																																						
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT																																																																																																																							
Regular Hours - Graded	76	RG	1	8.25	8.25	8	9.25	8.25																																																																																																																								
			2	7	7.25	7.75	8	4																																																																																																																								
Administrative Leave	4	LN	1					4.00																																																																																																																								
			2																																																																																																																													
			1																																																																																																																													
			2																																																																																																																													
			1																																																																																																																													
			2																																																																																																																													
REG	76	OT	COMPY CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	4	NPLV																																																																																																																				
<table border="1"> <tr> <th colspan="6">WEEK 1</th> <th colspan="6">WEEK 2</th> </tr> <tr> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>HOURS WORKED</th> </tr> <tr> <td>SUN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>MON</td> <td>0700</td> <td>1545</td> <td></td> <td></td> <td></td> <td></td> <td>8.25</td> <td>1100</td> <td>1830</td> <td></td> <td></td> <td>7</td> </tr> <tr> <td>TUE</td> <td>0700</td> <td>1545</td> <td></td> <td></td> <td></td> <td></td> <td>8.25</td> <td>1030</td> <td>1815</td> <td></td> <td></td> <td>7.25</td> </tr> <tr> <td>WED</td> <td>0900</td> <td>1730</td> <td></td> <td></td> <td></td> <td></td> <td>8</td> <td>0900</td> <td>1715</td> <td></td> <td></td> <td>7.75</td> </tr> <tr> <td>THU</td> <td>0600</td> <td>1545</td> <td></td> <td></td> <td></td> <td></td> <td>9.25</td> <td>1000</td> <td>1830</td> <td></td> <td></td> <td>8</td> </tr> <tr> <td>FRI</td> <td>0600</td> <td>1445</td> <td></td> <td></td> <td></td> <td></td> <td>8.25</td> <td>0730</td> <td>1130</td> <td></td> <td></td> <td>4</td> </tr> <tr> <td>SAT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>													WEEK 1						WEEK 2						IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED	SUN													MON	0700	1545					8.25	1100	1830			7	TUE	0700	1545					8.25	1030	1815			7.25	WED	0900	1730					8	0900	1715			7.75	THU	0600	1545					9.25	1000	1830			8	FRI	0600	1445					8.25	0730	1130			4	SAT												
WEEK 1						WEEK 2																																																																																																																										
IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED																																																																																																																				
SUN																																																																																																																																
MON	0700	1545					8.25	1100	1830			7																																																																																																																				
TUE	0700	1545					8.25	1030	1815			7.25																																																																																																																				
WED	0900	1730					8	0900	1715			7.75																																																																																																																				
THU	0600	1545					9.25	1000	1830			8																																																																																																																				
FRI	0600	1445					8.25	0730	1130			4																																																																																																																				
SAT																																																																																																																																
REMARKS						<p>"IAW NSA/CSS PMM 363, Section 6-17." for October 5th Picnic</p> <p>(b) (3) - P.L. 86-36</p>																																																																																																																										
CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.						<p>CERTIFIER'S PHONE (Secure) (Non-Secure) SID</p>																																																																																																																										
SUBMITTER'S SIGNATURE						CERTIFIER'S SIGNATURE																																																																																																																										

Form P-3081B 29 FEB 2012 REV 3.0 NSN: 7540-01-001-5438
Supersedes All previous versions of P3081B which are obsolete

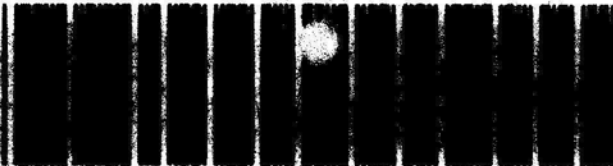
Derived From: _____
Dated: _____
Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature

(b) (6)



TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

(b) (3) - P.L. 86-36
 (b) (6)

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT 8FT ROT																	
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			10/20/12																		
	N			Timekeeper SID *Req	HOURS OF WORK (LAW 5, 1, & 8) (From) (To)																		
STD JON																							
TOUR Required 5																							
TYPE/SHIFT LH0																							
GRADED NITE DIFF																							
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT													
Regular Hours -- Graded		52.75 RG	1			8	7.25	3.5	8.25														
			2				9.25	8	8.5														
Holiday Leave		8 LH	1	8.00																			
			2					4.50															
Administrative Leave		4.5 LN	1																				
			2																				
Sick Leave		14.75 LS	1																				
			2		8.00	6.75																	
Credit Earned		3.75 CD	1																				
			2							3.75													
REG	52.75	OT	COMP/CREDIT	3.75	HOL	SUN	2ND	3RD	ND	E/H	LV	27.25	NP/LV										
WEEK 1												WEEK 2											
	IN	OUT	IN	OUT	IN	OUT	H O L	M NE O A	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	IN	OUT	H O L	M NE O A	HOURS WORKED			
SUN																							
MON							X																
TUE	0915	1745							8														
WED	0945	1730							7.25	0845	1830									9.25			
THU	0900	1230					X		3.5	0945	1815									8			
FRI	0825	1515							8.25	0830	1730									8.5			
SAT										1100	1445							X		3.75			
REMARKS 10-11 -12 "Admin leave approved by Acting ADHR, John Yelnoyky." (b) (3) - P.L. 86-36										CERTIFICATION: Attendance and absence certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, (did not suffer or permit any overtime work other than as reported for this pay period. CERTIFIER'S PHONE (Secure) (Non-Secure) SID 968-7290													
EMPLOYEE'S SIGNATURE										CERTIFIER'S SIGNATURE													

Supersedes all previous versions of P3081B which are obsolete

Derived From: _____
 Coded: _____
 Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SID/ID *Req	PP ENDING *Req	PLT ROT	SFT ROT					
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			11703/12							
	N			Timesheet SID *Req	HOURS OF WORK (AWS 0, 1 & 8) (From) (To)							
STD JON												
[REDACTED]												
TOUR Required	5							80.00				
TYPE/SHIFT												
GRADED												
NITE DIFF												
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL		WEEK	SUN	MON	TUE	WED	THU	FRI	SAT		
Regular Hours - Graded	47	RG	1		8	8	3.5	3				
			2				8	7	9.5			
			1									
			2									
Administrative Leave	8	LN	1									
			2			8.00						
Annual Leave	25	LA	1				8.00	9.00	8.00			
			2									
			1									
			2									
REG	47	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	4TH	E/H	LV	33	NPA/LV
WEEK 1												
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	WEEK 2		
SUN												
MON	0945	1815							8			
TUE	0700	1530							8			
WED	1830	2200					X	3.5	1000	1830		8
THU	1900	2200					X	3	1115	1845		7
FRI									0830	1830		9.5
SAT												
REMARKS						CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.						
LN code red for Hurricane Sandy. (U//FOUO) The Agency's operating status for the eve-shift and mid-shift on Monday, 29 October 2012 and for all three shifts on Tuesday, 30 October 2012 was Code Red, "Emergency Conditions."						CERTIFIER'S PHONE (Secure) (Non-Secure) SID						
EMPLOYEE'S SIGNATURE						CERTIFIER'S SIGNATURE						

Supersedes All previous versions of P30918 which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____

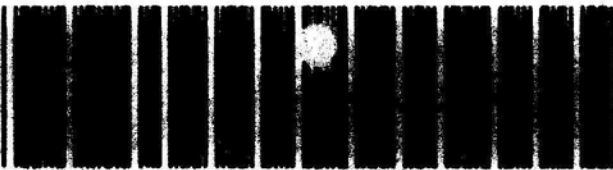
UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION ** Required to apply Digital Signature

(b) (3) - P.L. 86-36



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature

(b) (6)



(b) (3) - P.L. 86-36
 (b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN **Required		NAME (Last, First Middle) ** Required to apply Digital Signature		SH/UID *Req	PP ENDING *Req	FEL ROT SFT ROT											
TAG/BLK	ACT (Agency) *Req	DIST (Org) *Req		Timekeeper SID *Req	11/17/12	HOURS OF WORK (AWS 8.1 & 8.2) (From) (To)											
STD JON																	
TOUR Required	5							80.00									
TYPE/SHIFT							LH0										
GRADED NITE DIFF																	
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT								
Regular Hours - Graded	72	RG	1	8.75	8.5	8.5	8.5	5.75									
			2		8	7.5	7.5	7.75	1.25								
Credit/Earned	2.25	CD	1														
			2						2.25								
Holiday Leave	8	LH	1														
			2	8.00													
			1														
			2														
			1														
			2														
REG	72	OT	COMP/CREDIT	2.25	HOL	SUN	2ND	3RD	4TH	E/H	LV	8	NPL/V				
WEEK 1														WEEK 2			
	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED			
SUN																	
MON	0745	1700					8.75										
TUE	0800	1700					8.5	0930	1800					8			
WED	0800	1700					8.5	0930	1730					7.5			
THU	0800	1700					8.5	0930	1730					7.5			
FRI	0800	1345					5.75	0915	1730					7.75			
SAT								1300	1630					3.5			
REMARKS							CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLEA, I did not suffer or permit any overtime work other than as reported for this pay period.										
(b) (3) - P.L. 86-36							GERTIFIER'S PHONE (Secure) 968-7280 (Non-Secure) SID										
EMPLOYEE'S SIGNATURE							CERTIFIER'S SIGNATURE										

Supersedes All previous versions of P3091B which are obsolete

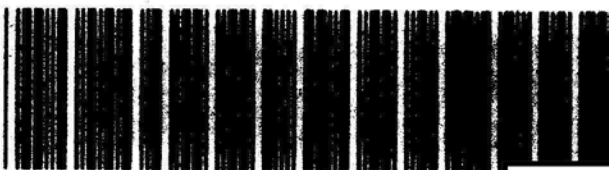
Derived From: _____
 Dated: _____
 Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 CLASSIFICATION ** Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

(b) (6)



(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN	[Redacted]		NAME (Last First Middle)				SID/UID	PP ENDING	PLT ROT	SFT ROT					
TAG/BLK	ACT L Agency	DIST (Org)	[Redacted]				12/01/12								
STD JON	[Redacted]				Timekeeper SID	HOURS OF WORK (ANSI 8.8.8.8)		(From)	(To)						
AWG	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
TOUR	5													80.00	
TYPE/SHIFT					LH 0										
GRADED															
NITE DIFF															
JOB ORDER NUMBER / DESCRIPTION			TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT			
Regular Hours - Graded			58.5	RG	1		7.25	8	6.25						
					2	2.5		8	8	7.5	9				
Credit Earned				CD	1										
					2										
Holiday Leave			8	LH	1					8.00					
					2										
Administrative Leave			2	LN	1				2.00						
					2										
Annual Leave			13.5	LA	1						13.50				
					2										
REG	56.5	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	23.5	NPA/V			
WEEK 1															
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT
SUN										1305	1535				
MON	1000	1745							7.25						
TUE	0950	1820							8	1030	1900				8
WED	0530	1215							6.25	0930	1800				8
THU							X			0835	1635				7.5
FRI										0800	1730				9
SAT															
REMARKS			(b) (3) - P.L. 86-36				CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.								
							CERTIFIER'S PHONE (Secure) (Non-Secure) SID								
							968-7290								
EMPLOYEE'S SIGNATURE							CERTIFIER'S SIGNATURE								

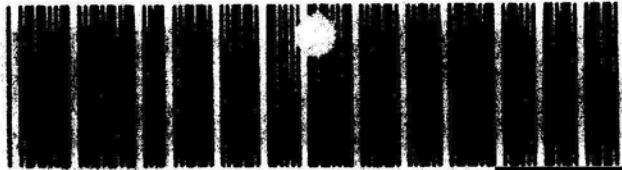
Supersedes All previous versions of P3091B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION (b) (3) - P.L. 86-36
Redacted to apply Digital Signature



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN		NAME (Last First Middle)		SID/UID	PRE ENDING	PLT ROT SFT ROT														
TAG/BLK	ACT UIC (Agency)	DIST (Org)			12/15/12															
	N			Timekeeper SID	HOURS OF WORK (MIS 01 & 01)															
					(From)	(To)														
STD JON																				
AWG	SUN	MON	TUE	WED	THU	FRI	SAT													
5							60.00													
TYPE/SHIFT																				
GRADED																				
NITE DIFF																				
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT										
Regular Hours - Graded	65.5	RG	1		8	8	8	6.25	7.75	4.25										
			2			7.25	6.75		4.25	5										
Annual Leave	14.5	LA	1																	
			2		7.00			7.50												
			1																	
			2																	
			1																	
			2																	
			1																	
			2																	
REG	65.5	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	EM	LV	14.5	NP/LV								
WEEK 1						WEEK 2														
	IN	OUT	IN	OUT	IN	OUT	HOL	NE	OAL	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOL	NE	OAL	HOURS WORKED
SUN																				
MON	0900	1730								8										
TUE	0900	1730								8	0745	1500								7.25
WED	0820	1650								8	0845	1600								6.75
THU	0705	1320								6.25										
FRI	0950	1735								7.75	0745	1200								4.25
SAT	1225	1650								4.25	0745	1245								5
REMARKS																				
(b) (3) - P.L. 86-36										CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.										
EMPLOYEE'S SIGNATURE										CERTIFIER'S SIGNATURE										
[Signature]										[Signature]										
EMPLOYEE'S PHONE (Secure)										CERTIFIER'S PHONE (Secure)										
[Phone]										[Phone]										

Supersedes All previous versions of P3091B which are obsolete

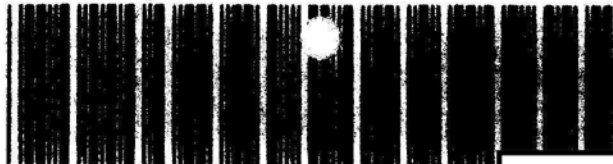
Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION (b) (3) - P.L. 86-36
Redacted to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

(b) (6)



(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN		NAME (Last First Middle)		SID/UID	PP ENDING	PLT ROT	ROT											
TAG/BLK	ACT Loc (Agency)	DIST (Om)			12/29/12													
STD JON				Timekeeper SID	HOURS OF WORK (AWS 8.1 & 8.8)													
					(From)	(To)												
AWG	SUN	MON	TUE	WED	THU	FRI	SAT											
5							80.00											
TYPE/SHIFT				LH0														
GRADED NITE DIFF																		
JOB ORDER NUMBER / DESCRIPTION			TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT						
Regular Hours -- Graded			60	RG	1		4	8	8	8	8							
Administrative Leave			4	LN	1	4.00			8	8								
Holiday Leave			16	LH	1													
Credit Earned			0.75	CD	1		8.00	8.00										
					2			0.25	0.50									
REG	60	OT	COMP/ CREDIT	0.75	HOL	SUN	2ND	3RD	4TH	E/H	LV	20	NPA/V					
WEEK 1						WEEK 2												
	IN	OUT	IN	OUT	IN	OUT	H O L	U N E C A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	U N E C A L	HOURS WORKED
SUN																		
MON	0815	1215							4									
TUE	0900	1745							8.25									
WED	0730	1630							8.5	1000	1830							8
THU	0745	1615							8	0920	1750							8
FRI	0900	1730							8	0800	1630							8
SAT																		
REMARKS										CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.								
morale builder-T *MBA IAW.PMM 363. Section 6-17"										CERTIFIER'S PHONE (Secure) (Non-Secure) SID 972-2729								
Holiday Leave IAW E.O. dated 21 December 2012																		
(b) (3) - P.L. 86-36																		
EMPLOYEE'S SIGNATURE										CERTIFIER'S SIGNATURE								

Supersedes All previous versions of P30918 which are obsolete

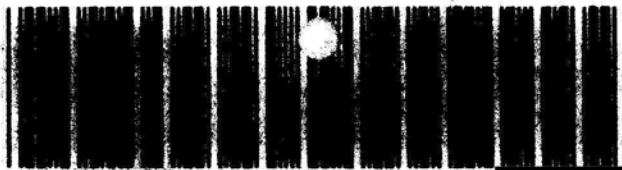
Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

(b) (6)



(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN	NAME (Last First Middle)	SID/UID	PRENDING Pen	PLT ROT											
TAG/BLK	ACT LIC (Agency)	DIST (Org)	01/12/13												
			Timekeeper SID	HOURS OF WORK (MWS D.T.S.S.B.) (From) (To)											
STD JON															
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
TOUR	5													80.00	
TYPE/SHIFT			LH 0												
GRADED															
NITE DIFF															
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT					
Regular Hours - Graded	63.75	RG	1		4.5		7.5	6.25	8						
			2		6.75	7	8.75	7		8					
Holiday Leave	8	LH	1			8.00									
			2												
Administrative Leave	2	LN	1		2.00										
			2												
Sick Leave	6.25	LS	1							6.25					
			2												
			1												
			2												
REG	63.75	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	E/M	LV	16.25	NP/LV			
	WEEK 1						WEEK 2								
	IN	OUT	IN	OUT	IN	OUT	H O L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED
SUN															
MON	0830	1300					X	4.5	0915	1545	1745	1835			6.75
TUE							X		0825	1555					7
WED	0950	1800						7.5	0730	1645					8.75
THU	1000	1615					X	6.25	0930	1700					7
FRI	0805	1735						8							
SAT									1105	1905				X	8
REMARKS	(b) (3) - P.L. 86-36						CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not perform any overtime work other than as reported for this pay period.								
							CERTIFIER'S PHONE (Secure)			(Non-Secure)			SID		
							968-7290								
EMPLOYEE'S SIGNATURE							CERTIFIER'S SIGNATURE								

Supersedes All previous versions of P3091B which are obsolete

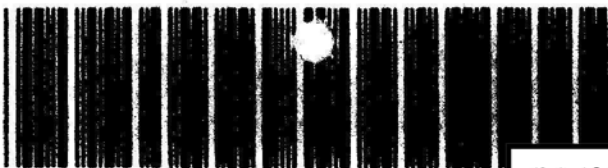
Derived From _____
Dated _____
Declassify On _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

(b) (6)



(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN		NAME (Last First Middle)		SID/UID	PP ENDING	PLT ROT	SFT ROT							
TAG/BLK	ACT UIC (Agency)	DIST (Org)		01/26/13										
STD JON				Timekeeper SID	HOURS OF WORK (AAB 01 & B) (From) (To)									
AWG	SUN	MON	TUE	WED	THU	FRI	SAT							
TOUR 5							80.00							
TYPE/SHIFT					LH0									
GRADED														
NITE DIFF														
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	TYPE	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT			
Regular Hours - Graded		46	RG	1			5.25	9.5	9.5					
				2			8.5	4.75	8.5					
Holiday Leave		8	LH	1										
				2	8.00									
Annual Leave		15	LA	1		5.00				10.00				
				2										
Sick Leave		9	LS	1	8.00									
				2					1.00					
Administrative Leave		2	LN	1										
				2					2.00					
REG 46	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	4TH	E/H	LV 34	NP/LV				
WEEK 1				H O L	M E G A L	HOURS WORKED	WEEK 2				H O L	M E G A L	HOURS WORKED	
IN	OUT	IN	OUT	IN	OUT		IN	OUT	IN	OUT	IN	OUT		
SUN														
MON													X	
TUE							0920	1830					8.5	
WED	1645	2200				X	5.25	0915	1400				X	4.75
THU	0725	1725					9.5	0750	1700					8.5
FRI	0745	1745					9.5							
SAT														
REMARKS 2013-24-01- yellow delayed opening (b) (3) - P.L. 86-36						CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.								
EMPLOYEE'S SIGNATURE						CERTIFIER'S SIGNATURE								

Supersedes All previous versions of P30918 which are obsolete

Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

TIMESHEET FORMAT-2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN	ACT LIC (Agency)	DIST (Org)	NAME (Last, First Middle)	SID/UID	PR ENDING	PLT ROT SFT ROT													
	N				02/09/13														
STD JON				Timekeeper SID	HOURS OF WORK (AWS 015&6)														
					(From)	(To)													
TW	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT					
TOUR	5													80.00					
TYPE/SHIFT																			
GRADED																			
NITE DIFF																			
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT								
Regular Hours - Graded		69.25	RG	1		8	8	8	7.25	7.25									
				2			8.75	7.5	6.75	7.75									
				1															
				2															
Administrative Leave		4	LN	1		4.00													
				2															
Annual Leave		6.75	LA	1						0.75									
				2		5.00		0.50	0.25	0.25									
				1															
				2															
REG	69.25	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	10.75	NPA/LV							
WEEK 1					WEEK 2														
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	
SUN																			
MON	0700	1530							8										
TUE	0905	1735							8	0750	1640							8.75	
WED	0845	1715							8	0950	1720							7.5	
THU	0945	1700						X	7.25	0920	1640							6.75	
FRI	0810	1210	1310	1630				X	7.25	0920	1740							7.75	
SAT																			
REMARKS										CERTIFICATION									
2013-28-01- yellow delayed opening employees due in between 1000-1100										Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer of permit any overtime work other than as reported for this pay period									
(b) (3) - P.L. 86-36																			
EMPLOYEE'S SIGNATURE										CERTIFIER'S SIGNATURE									

Supersedes All previous versions of P3091B which are obsolete

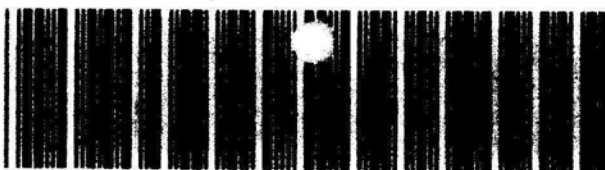
Derived From _____
Dated _____
Declassify On _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION * Required to apply Digital Signature

(b) (6)



TIMESHEET FORMAT 2 For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN	ACT UIC (Agency)	DIST (Org)	NAME (Last, First, Middle)	SID/UID	PP ENDING	PLT ROT	SFT ROT			
	D				02/23/13					
STD JON	HOURS OF WORK (AUGUST 1 & 2)						(From) (To)			
	W	SUN	MON	TUE	WED	THU	FRI	SAT		
TOUR	5*							80.00		
TYPE/SHIFT						LH0				
GRADED NITE DIFF										
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOURS	WEEK	SUN*	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	64.25	RG	1		8	8.5	5	4.5	8	
			2*			7.5	7.75	7.5	9.5	
Holiday Leave	8	LH	1							
			2		8.00					
Annual Leave	7.75	LA	1				2.25	5.50		
			2							
			1							
			2							

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36

(b) (6)

REG	64.25	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	EM	LV	15.75	NP/LV
WEEK 1												
	IN	OUT	IN	OUT	IN	OUT	HOL	NE	GA	HOURS WORKED		
SUN												
MON	0910	1740								8		
TUE	0810	1710								8.5	0936	1736
WED	1035	1540								5	0906*	1130
THU	0825	1255								4.5	0945	1745*
FRI	1130	1730								6	0825	1825
SAT												

REMARKS

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

GERTIFIER'S PHONE (Secure) _____ (Non-Secure) 9685411 SID _____

EMPLOYEE'S SIGNATURE _____ CERTIFIER'S SIGNATURE _____

Supersedes All previous versions of P3091B which are obsolete

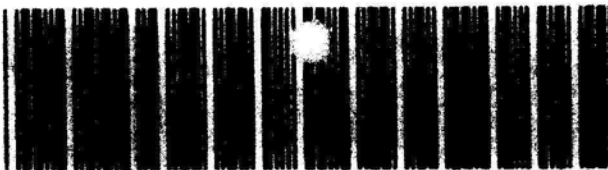
Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION * Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

(b) (6)



TIMESHEET FORMAT 2

For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN	[Redacted]		NAME (Last First Middle)	[Redacted]		SID/UID	PP ENDING	PLT ROT					
TAG/BLK	ACT/DIC (Agency)	DIST (Oral)	[Redacted]		Timekeeper SID	03/09/13							
STD JON						HOURS OF WORK (ANS C 1 & 8)							
						(From)	(To)						
TOUR	5							80.00					
TYPE/SHIFT													
GRADED NITE DIFF													
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT			
Regular Hours -- Graded	64.5	RG	1			9.5	8	8.25	7.5				
			2		8	10		8	5.25				
Administrative Leave	8	LN	1										
			2				8.00						
Annual Leave	7.5	LA	1		7.50			0.00					
			2										
			1										
			2										
			1										
			2										
(b) (3) - P.L. 86-36						(b) (3) - P.L. 86-36 (b) (6)							
REG	64.5	OT	COMP/CREDIT	HOL	SUN	2ND	3RD	ND	ETH	LV	15.5	NPA/LV	
WEEK 1				WEEK 2				HOURS WORKED		HOURS WORKED		HOURS WORKED	
	IN	OUT	IN	OUT	IN	OUT	HOURS WORKED	IN	OUT	IN	OUT	HOURS WORKED	
SUN													
MON								0801	1631			8	
TUE	0850	1850					9.5	0715	1745			10	
WED	1030	1900					8						
THU	0900	1545	1600	1740			8.25	0710	1540			8	
FRI	0700	1430					7.5	0900	1200	1245	1510	5.25	
SAT													
REMARKS 03/08/2013 CODE RED						CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.							
EMPLOYEE'S SIGNATURE						CERTIFIER'S PHONE (Secure)		(Non-Secure)		SID			
[Redacted]						[Redacted]		9686411		[Redacted]			
EMPLOYEE'S SIGNATURE						CERTIFIER'S SIGNATURE							
[Redacted]						[Redacted]							

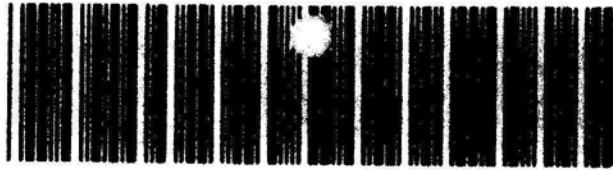
FORM P-3091B 28 FEB 2012 REV 3.0 NSN 7540-PM-001-5538
Supersedes All previous versions of P-3091B which are obsolete

Derived From _____
Dated _____
Declassify On _____

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION



(b) (6)

TIMESHEET FORMAT 2 For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN	ACT UIC (Agency)	DIST (Org)	NAME (Last First Middle)	SID/UID	PP ENDING	PLT ROT	SFT ROT			
					03/23/13					
STD JON	Tenkeeper S/D		HOURS OF WORK (AWS 21888)							
			(From) (To)							
AWs	SUN	MON	TUE	WED	THU	FRI	SAT			
TOUR 5*							80.00			
TYPE/SHIFT										
GRADED* NITE DIFF										
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours - Graded	70	RG	1			8.75	8.75	6	6.5	
			2		7.25	7.75	7.5	8	9.5	
Sick Leave	10	LS	1		10.00					
			2							
			1							
			2							
			1							
			2							

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
(b) (6)

REG	70	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	10	NPLV							
WEEK 1				WEEK 2															
	IN	OUT	IN	OUT*	IN	OUT	HOL	M NE O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	HOL	M NE O A L	HOURS WORKED	
SUN																			
MON										0810	1535							7.25	
TUE	0900	1530	1700	1925					X	8.75	0917	1530	1545	1717				X	7.75
WED	0900	1550	1630	1830					X	8.75	0917	1604	1620	1717				X	7.5
THU	0910	1540								6	0900	1730							8
FRI	1010	1710								6.5	0900	1900							9.5
SAT																			

REMARKS

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

CERTIFIER'S PHONE (Secure) (Non-Secure) SID
9686411

EMPLOYEE'S SIGNATURE

CERTIFIER'S SIGNATURE

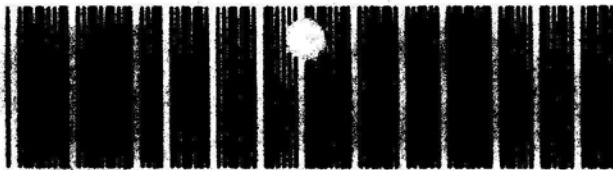
Supersedes All previous versions of P3091B which are obsolete

Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION

UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION Required to apply Digital Signature



(b) (6)

TIMESHEET FÓRMAT 2

For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN	ACT (Agency)	DIST (Org)	NAME (Last First Middle)	SID/UID	PP ENDING	PLT ROT				
TAG/BLK	D				04/06/13	SFT ROT				
STP/JON				Timekeeper SID	HOURS OF WORK (AWS 016 & 6)	(From) (To)				
	W	SUN	MON	TUE	WED	THU	FRI	SAT		
YOUR	5							80.00		
TYPE/SHIFT										
GRADED										
NITE DIFF										
JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOURS	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	72.75	RG	1		5	7.75	8.5	8.75	8.25	
Sick Leave	7.25	LS	1		7.25					
			2							
			1							
			2							
			1							
			2							

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36
(b) (6)

REG	72.75	OT	COMPL CREDIT	HOL	SUN	2ND	3RD	ND	E/M	LV	7.25	NP/LV		
WEEK 1				WEEK 2				H O L		H O L		HOURS WORKED		
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT
SUN														
MON	1240	1740					X	5	0900	1530			X	6.5
TUE	0925	1745						7.75	0925	1725				7.5
WED	0820	1720						8.5	0930	1630			X	7
THU	0730	1025	1230	1830				8.75	1025	1725				6.5
FRI	0845	1730						8.25	0955	1725				7
SAT														

REMARKS

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

CERTIFIER'S PHONE (Secure) (Non-Secure) SID
9886411

EMPLOYEE'S SIGNATURE

CERTIFIER'S SIGNATURE

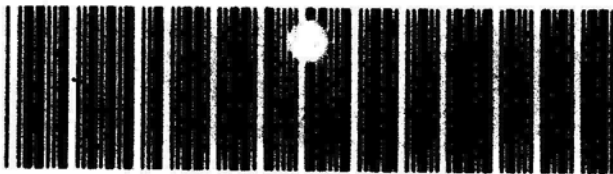
Supersedes All previous versions of P3091B which are obsolete

Derived From _____
Dated _____
Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
CLASSIFICATION Required to apply Digital Signature

UNCLASSIFIED//FOR OFFICIAL USE ONLY
 REQUEST CLASSIFICATION



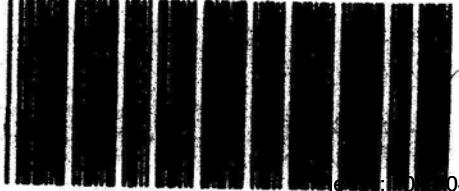
(b) (6)

TIMESHEET FORMAT 2 For Official Use Only -- Information in this document is protected under the Privacy Act of 1974 (as amended)

SSN		NAME (Last, First, Middle)					SID/UID	PP ENDING	PLT ROT	SFT ROT									
TAG/BLK	ACT UIC (Agency)	DIST (Org)						04/20/13											
STD/ION		Timkeeper SID					HOURS OF WORK (AWS O I & B) (From) (To)												
	AWB	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT				
TOUR	5														80 00				
TYRE/SHIFT																			
GRADED NITE DIFF																			
JOB ORDER NUMBER / DESCRIPTION		TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT								
Regular Hours -- Graded		71.25	RG	1			6	7.75	7.25	8									
Annual Leave		8.75	LA	1		8.75		8.5	8.5	8.75									
				2															
				+1															
				2															
				1								(b) (3) - P.L. 86-36							
				2								(b) (6)							
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
				1															
				2															
REG	71.25	OT	COMP/ CREDIT	HOL	SUN	2ND	3RD	ND	E/H	LV	8.75	NP/LV							
				WEEK 1				WEEK 2											
	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	IN	OUT	IN	OUT	IN	OUT	H O L	M N E O A L	HOURS WORKED	
SUN																			
MON										1000	1745							7.75	
TUE	1055	1149	1205	1715					6	0915	1800							8.75	
WED	0905	1655							7.75	0900	1730							8.5	
THU	0850	1215	1340	1730					7.25	0835	1735							8.5	
FRI	0900	1215	1305	1800					8	0845	1800							8.75	
SAT																			
REMARKS										CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period. CERTIFIER'S PHONE (Secure) [Redacted] (Non-Secure) 9686411 *SID [Redacted]									
EMPLOYEE'S SIGNATURE										CERTIFIER'S SIGNATURE									

Supersedes All previous versions of P3091B which are obsolete

Derived From _____
 Dated _____
 Declassify On _____



UNCLASSIFIED//FOR OFFICIAL USE ONLY
 REQUEST CLASSIFICATION

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX D

(U) **Visitor Sign In Log Book**

(b) (3) -P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

(b) (3)-P.L. 86-36
(b) (4)

06/27/2012

VISITOR SIGN IN LOG BOOK

Date		Time		Name		Organization	Purpose		Classified Visit? (Y/N)
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6/27	1258	1500	[REDACTED]	1794	Y	DOD	MTG	[REDACTED]	N
6/27	1256	1510	[REDACTED]	7678	Y	non	mtg	[REDACTED]	N
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(b) (3)-P.L. 86-36
(b) (6)

(b) (6)

(b) (3) -P.L. 86-36
(b) (4)

TO SIG IN LOG BOOK 07/25/2017

07/25	10:50	12:50		TTG	V	DD	Meeting		V...
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(b) (6)

(b) (3) -P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36
(b) (4)

08/29/2012

VISITOR SIGN IN LOG BOOK

DATE	TIME IN	TIME OUT	PRINT FULL NAME (Last, First MI)	SIGNATURE	US CITIZEN?	Organization	Purpose		Classified Visit? [Y/N]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
8/29	10:25	12:25	[REDACTED]	[REDACTED]	Y	DoD	MTG	[REDACTED]	Y
8/29	10:30	12:10	[REDACTED]	[REDACTED]	Y...	DoD	MTG	[REDACTED]	N
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(b) (3) - P.L. 86-36
(b) (6)

(b) (6)

(b) (3) - P.L. 86-36
(b) (4)

09/06/2012

VISITOR SIGN IN LOG BOOK

Date [mm/dd]	Time IN	Time OUT	Print Full Name [Last, First MI]	Signature	US Citizen?	Organization	Purpose		Classified Visit? [Y/N]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
9/6	12:40	1:15	[REDACTED]	[REDACTED]	Y	Doh	11th	[REDACTED]	17
9/6	1:00pm		[REDACTED]	[REDACTED]	Y	DOD	MIS	[REDACTED]	N
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

NOTE: Original document contained the black-outs on this page and the next

(b) (3) - P.L. 86-36
(b) (6)

(b) (6)

(b) (3) - P.L. 86-36
(b) (4)

VISITOR SIG IN LOG BOOK

10/03/2012

10/3	10:15	1320		7678 Yes	Yes	DoD	mtg		NO
10/03	10:00	11:55		1794	Yes	DoD	MTG		NJ
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(b) (3) - P.L. 86-36
(b) (6)

(b) (6)

APPENDIX E

(U) E-mail from [redacted] to [redacted]

[redacted]
(b) (3) - P.L. 86-36

[redacted]
(b) (3) - P.L. 86-36
(b) (6)

(b) (3) - P.L. 86-36
(b) (6)

[Redacted]
From: [Redacted] (b) (3) - P.L. 86-36
Sent: Friday, January 18, 2013 6:40 AM
To: [Redacted]
Cc: [Redacted]
Subject: RE: (U)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Ashley

Common sense has to come into play of some kind here. Being accountable for your whereabouts during the workday is something that you've been unable to improve upon. The facts that I've gathered to expand upon your email below regarding your time and accountability for the meeting yesterday are:

You had a meeting at [Redacted] @ 1 pm. I'm told you left at 11 am to go to this meeting, or you went somewhere else in the building and no one knew where you were.

I'm told that you arrived late to the meeting, not arriving until 1:15. The meeting ended at 1:40.

I was informed that you did not arrive back to your desk area until 3 pm.

So all of this means that you were gone for approximately 4 hours for a meeting that you attended for 25 minutes. These are the facts that I have been provided. As your supervisor I need to be able to answer where you are during the day when folks come to me wondering where you are. When I say I don't know, check iSignout, and the math does not add up. That is an issue, it's not an ongoing issue so much so that OIG provided your confirm records to me (for the past 2 months only) that reveal there are significant portions of the day when you left the building just about every day for extended periods of time when there are no external meetings schedule. I provided this report to you and there was no successful mitigation of any of these discrepant times. The results of this investigation are currently being decided by OIG and Employee Relations.

I've tried everything (and continue to spend a great deal of time) to improve the situation on this matter and your working relationship with you and [Redacted]. I've had individual meetings with you, meetings with you and [Redacted] meetings with you [Redacted] and [Redacted] and now the possibility of meeting with you [Redacted]. I've asked you to do simple things, like leaving notes on your monitor when you are away from your desk, using iSignout, turning on your Outlook out of office assistant, verbally letting your mission customer or me know where you are going, etc. Clearly at some point responsibility for all this has to fall on you as it is not my job (nor can I) to fix the interpersonal issues you have with the folks you support. I can set up meetings, help you both walk through the issues, and offer guidance and suggestions, but when nothing ever changes or improves I have to bring in additional support [Redacted] leadership, Employee Relations, etc.) Not to mention in the meantime the work in that area is suffering because of all this.

So knowing full well what these issues are and that they continue, I do personally take an email from you informing me that you are going to the bathroom as an insult. Especially when you are gone for 4 hours to attend a 25 minute meeting and didn't say a word to me about that.

Thanks,

[Redacted Signature]

[Redacted]

(b) (3) - P.L. 86-36

From: [Redacted]
Sent: Thursday, January 17, 2013 4:29 PM
To: [Redacted]
Cc: [Redacted]
Subject: (U)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[Redacted]
I had a meeting today in [Redacted] and I used J sign out; however it has been brought to my attention that I did not verbally notify you of my whereabouts. This was not done on purpose, from previous conversations we have had we talked about using sticky notes and J signout when being away from my desk and that was deemed as acceptable. I will in the future let you know by email or verbally where I am going. In regards to the email that I sent this morning, it was definitely not my intention as having my email perceived as "petty". I only emailed you because you had just saw me, and I immediately left my desk after a few moments, I know in the past there have been concerns about my whereabouts, while in the building and I just wanted to let you know I hadn't gone far. Perhaps using the word "bathroom" was not proper etiquette. Regardless my email was not intended to make a mockery of you as a supervisor or anything that you represent nor my current situation. I do honestly apologize for this miscommunication on my part.

U//~~FOUO~~

(b) (3) - P.L. 86-36
(b) (6)

[Redacted]

U//~~FOUO~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX F

(U) PPACA, Title IV, Subtitle C, Sec. 4207

Reasonable Break Time for Nursing Mothers

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

1 **SEC. 4207. REASONABLE BREAK TIME FOR NURSING MOTH-**
2 **ERS.**

3 *Section 7 of the Fair Labor Standards Act of 1938*
4 *(29 U.S.C. 207) is amended by adding at the end the fol-*
5 *lowing:*

6 *“(r)(1) An employer shall provide—*

7 *“(A) a reasonable break time for an employee to*
8 *express breast milk for her nursing child for 1 year*
9 *after the child's birth each time such employee has*
10 *need to express the milk; and*

11 *“(B) a place, other than a bathroom, that is*
12 *shielded from view and free from intrusion from co-*
13 *workers and the public, which may be used by an em-*
14 *ployee to express breast milk.*

15 *“(2) An employer shall not be required to compensate*
16 *an employee receiving reasonable break time under para-*
17 *graph (1) for any work time spent for such purpose.*

18 *“(3) An employer that employs less than 50 employees*
19 *shall not be subject to the requirements of this subsection,*
20 *if such requirements would impose an undue hardship by*
21 *causing the employer significant difficulty or expense when*
22 *considered in relation to the size, financial resources, na-*
23 *ture, or structure of the employer's business.*

24 *“(4) Nothing in this subsection shall preempt a State*
25 *law that provides greater protections to employees than the*
26 *protections provided for under this subsection.”.*

HR 3590 EAS/PP

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX G

(U) E-mail from to the OIG

⋮

(b) (3) -P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

[Redacted]

From: [Redacted]
Sent: Friday, October 18, 2013 10:48 AM
To: [Redacted]
Subject: RE: (U) Question

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Hi [Redacted]

Per the Department of Health and Human Services

Milk expression on average takes around 15 minutes plus time to get to and from the NMR and set up and clean up afterwards. On average, moms will need to pump 2-3 times during an 8-hour work day. Breastfeeding employees typically need no more than an hour per work day to express milk, but that depends on mom's needs and the infant's feeding needs. The number of times needed to express milk at work should be equal to the number of feedings the baby will need while mom is away. As the baby gets older and consumes solid foods (around 4-6 months), feedings may decrease.

All of the info above is based on an average healthy infant. The HR policy doesn't define the exact number of minutes employees are permitted to use the NMP each day. The law supports employees up until the baby turns one year of age.

Hope that helps. Let me know if you need anything else.

[Redacted]

(b) (3) - P.L. 86-36

From: [Redacted]
Sent: Thursday, October 17, 2013 12:36 PM
To: [Redacted]
Subject: (U) Question

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Hi [Redacted]

Thank you for your previous assistance with my questions regarding the nursing mother's program. I have one more question for you.

Section 7 of the Fair Labor Standards Act of 1938 (29 USC207) states:
An employer shall provide -

"(A) a reasonable break time for an employee to express breast-milk

How does NSA define a "reasonable" break? I see from the NMR calendar in [Redacted] that the appointment times are 20 minutes. Does that mean that NSA believes 20 minutes at a time is reasonable? I would also like to know if you believe that 59 minutes or more is reasonable to engage in this activity.

I am asking all of these questions because they came up during my investigation into the allegation that [Redacted] submitted false and inaccurate timesheets.

Thank you!
[Redacted]

(b) (3) - P.L. 86-36
(b) (6)

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX H

(U) DHHS Office on Women's Health Breastfeeding Information

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

When to express milk

At work, you will need to express and store milk during the times you would normally feed your baby. (In the first few months of life, babies need to breastfeed 8–12 times in 24 hours.) This turns out to be about two to three times during a typical 8-hour work period. Expressing milk can take about 10–15 minutes. Sometimes it may take longer. (Electric pumps that allow you to express milk from both breasts at the same time reduce pumping time.) This will help you make enough milk for your childcare provider to feed your baby while you are at work. The number of times you need to express milk at work should be equal to the number of feedings your baby will need while you are away. As the baby gets older, the number of feeding times may go down. Many women take their regular breaks and lunch breaks to pump. Some women come to work early or stay late to make up the time needed to express milk.

Storing your milk

Breast milk is food, so it is safe to keep it in an employee refrigerator or a cooler with ice packs. Talk to your supervisor about the best place to store your milk. If you work in a medical department, do not store milk in the same refrigerators where medical specimens are kept. Be sure to label the milk container with your name and the date you expressed the milk.

More information on Going back to work

Explore other publications and websites

- **Break Time for Nursing Mothers under the FLSA** - This fact sheet provides general information about the law that allows break time for breastfeeding mothers under the Patient Protection and Affordable Care Act.
- **Breastfeeding (Copyright © Association of Women's Health, Obstetric and Neonatal Nurses) ♣** - AWHONN supports legislation and initiatives that promote and protect breastfeeding and lactation in the workplace. This statement describes elements of breastfeeding support legislation supported by AWHONN and provides background information.
- **Breastfeeding and Returning to Work (Copyright © American Academy of Family Physicians) ♣** - Going back to work and keeping up with breastfeeding can be a challenge for many new mothers. This publication answers some commonly asked questions about how to transition back to work after having a child and still maintain a breastfeeding schedule.
- **Breastfeeding and the Law (Copyright © La Leche League International) ♣** - This site provides a list of publications that address different legal issues and breastfeeding.

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX I

(U) "Nursing Mothers in the Workplace" Brochure

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~



Now 30 campus locations with more rooms coming soon!

Requirements for Participation

Participants Must:

- ♥ Meet with a NMP room POC for orientation and scheduling *before* starting maternity leave. Orientation includes room walk-through, pump usage instruction, and general program guidelines.
- ♥ Purchase a Medela Symphony attachment kit for use with Medela Symphony pump.
- ♥ Coordinate time away from work with the supervisor.

Helpful Tips

- ♥ Visit the Nursing Mothers Program website by typing "go nursing" in your web browser.
- ♥ Read breastfeeding books before the baby is born. Work/Life Services has a library of related books and videos for loan, visit "go worklife library."

More information about breastfeeding is available at:

U.S. Dept. of Health and Human Services
www.womenshealth.gov/breastfeeding

National Breastfeeding Helpline
1-800-994-9662

Centers for Disease Control and Prevention
www.cdc.gov/breastfeeding

American Academy of Pediatrics
www.aap.org/healthtopics/breastfeeding.cfm

Maryland Department of Health and Mental Hygiene
www.marylandbreastfeeding.org

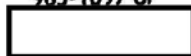
La Leche League International
www.llli.org



For more information on NSA's Nursing Mothers Program call the:

Program Manager

963-1697 or



Creative Imaging 60068CC

NURSING MOTHERS

In The Workplace



(b) (3) - P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

IV-13-0041

APPENDIX J

(U) E-mail from **to**

(b) (3) -P.L. 86-36
(b) (6)

(b) (3) -P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

[Redacted]

From: [Redacted]
Sent: Monday, October 21, 2013 3:54 PM
To: [Redacted]
Subject: FW: (U) Nursing between 10-11 am

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

This is the only one I found.

From: [Redacted]
Sent: Thursday, June 13, 2013 10:00 AM
To: [Redacted]
Subject: RE: (U) Nursing between 10-11 am

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

No it doesn't usually take me an hour depends on how slow or fast my milk is going usually about 30 mins and 15 mins for cleanup of pieces etc so 45 mins or so

~~U//FOUO~~

[Redacted]

(b) (3) - P.L. 86-36
(b) (6)

~~U//FOUO~~

From: [Redacted]
Sent: Thursday, June 13, 2013 9:57 AM
To: [Redacted]
Subject: RE: (U) Nursing between 10-11 am

(b) (3) - P.L. 86-36

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Thanks for the entire hour!

From: [Redacted]
Sent: Thursday, June 13, 2013 9:36 AM
To: [Redacted]
Cc: [Redacted]
Subject: (U) Nursing between 10-11 am

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

I will be leaving my desk to go and nurse sometime between 10-11 am. Please let me know if you need further detail!

~~U//FOUO~~



(b) (3) - P.L. 86-36
(b) (6)

~~U//FOUO~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~